

## WELCOME INFORMATION BOOKLET FOR NEW RES FAMILIES

### IMPORTANT SCHOOL INFORMATION

**Principal:** Dr. Anthony C Stevenson [anthony.stevenson@rtsd.org](mailto:anthony.stevenson@rtsd.org)

**Assistant Principal:** Dr. Kelly Murray [kelly.murray@rtsd.org](mailto:kelly.murray@rtsd.org)

#### **Office staff**

Mrs Debbie Phillips, Secretary to the Principal 610-788-9300 ext. 2361

Mrs Debbie Daly, Secretary, 610-788-9033 ext. 2362

#### **Radnor Township School District (RTSD)**

For all information regarding the school district e.g. Transportation, Administration, Community etc., please refer to RTSD website <http://www.rtsd.org/>

#### **RTSD Administration building**

Telephone: 610-688-8100

Department overview: <https://www.rtsd.org/domain/903>

#### **RTSD Transportation**

Telephone: 610-293-194

Department overview: <http://www.rtsd.org/domain/805>

#### **RES Daily Schedule**

8:45 a.m. Student Drop-Off Begins

9 a.m. School Day Begins

3:25 p.m. Car Pick-Up Dismissal

3:30 p.m. Bus Dismissal, Clubs

Information on [Arrival and Dismissal Procedures](#)

#### **Going to be Late? (After 9:00 am)**

Call Safe Arrival: 610-788-2370 Press 3. After 9:00 am, you must walk-in with your child and sign the excuse forms. For more information on **Tardiness** see <https://www.rtsd.org/Page/21277>

#### **Absent due to illness**

It is the parent/guardian's responsibility to call the safe arrival line before 9:00am to report a child's absence.

Please notify Before & After care with absences.

A written explanation for a child's absence is required by the School Code of Pennsylvania and must be submitted to the school within 3 days of the student's return to school. Parents are encouraged to use the official yellow [RTSD official Absence Excuse Card](#). Hard copies of these excuse cards are given to families at the beginning of the school year in the First Day Packet. They may also be obtained from the school office and downloaded from the RTSD website.

For more information on **Absence** see <https://www.rtsd.org/Page/21277>

#### **Absence for Family Trips/Educational Tours**

For your child to be excused from school attendance, you must complete an [Educational Request Form](#).

This must be submitted to the Principal a minimum of 10 school days prior to the trip (unless an emergency). Please see the link for the RTSD Absence Criteria /Guidelines

For more information on **Absence for Family Trips/Educational Tours** see

<https://www.rtsd.org/Page/21277>

#### **School Closing Information (including snow days)**

For all information regarding school closures, delays, snow information etc. please refer to the RTSD website <http://www.rtsd.org/domain/67>

**Delayed Openings**

In the event of a two-hour delayed opening, school/bus pick-up will begin two hours later than the normal starting time. Lunches will be served.

**Visiting School Premises**

All visitors to RES must ring the front doorbell and be buzzed in to register at the front desk. Please have your driver's license or photo ID ready to generate your visitor badge.

**TRANSPORTATION AND DISMISSAL****Buses**

Your child will be assigned a bus at the beginning of the school year or upon enrollment if during the school year. Information will be mailed at the end of August with the bus numbers and stop. For any issues, please call the RTSD Transportation Department: 610.293.1947 or refer to the Transportation Department on the RTSD Website <http://www.rtsd.org/domain/805>

**'Car-riders' - Car Drop off and Pick Up**

For students not using the bus, drop off takes place in the car loop by the gym entrance, between 8:45 a.m. and 9:00 am. A pick-up car loop is also in operation in the afternoon. Car-rider students are dismissed at 3:25. Please read the [Student Drop-off and Parking Guidelines](#) to ensure you and your child are prepared.

**'Walkers' - walking your child to school**

In the morning the 2<sup>nd</sup> to 5<sup>th</sup> Grade students will join their class to line up at the playground. K and 1<sup>st</sup> grade students will line up at the front of the school main entrance. In the afternoon, your child will be dismissed to the school office where you can collect them in the office to walk home.

**Change in pick-up plans for your child**

All dismissal changes require parental notification. Call school office: 610-788-9300 or send a note in with your child on the day if you know in advance. Please notify After Care for changes in plans too.

**A note to School pads**

These are a 50-page pad of yellow flyers to inform teachers of changes with your child regarding dismissal, leaving early, being picked up by someone else other than a parent/guardian or needing to speak with a teacher. You will receive one pad on entry to the school; more can be purchased at Open Houses and from the PTO.

**BEING READY FOR SCHOOL****Your child's teacher and school supplies**

Families are notified by mail at the end of August of their child's teacher assignment. You can contact your child's teacher by email. Staff are listed alphabetically on the [Teachers Webpages Directory](#) on the RES website - click on their name to begin an email to them.

The RTSD website will list general supplies by school and grade level – <https://www.rtsd.org/Page/21555>.

**School Lunches, snacks and water**

To purchase school lunch, go to [www.ezschoollpay.com](http://www.ezschoollpay.com) and register your child/ren. Set reminders to email you when you need to put money in your child's account. Students can also bring a packed lunch each day. Please make sure it is healthy.

Water fountains are found at regular points around the school site.

Your child's teacher will provide guidance on suitable snacks for consumption at recess/in the classroom, to ensure children with allergies are kept safe.

## HEALTH

An **Emergency Medical Card** for each student is required yearly and kept on file with their health details. This is sent home in the First Day Packet for completion.

**Absentee cards** - Yellow [RTSD Official Absence Excuse Card](#) must be completed following your child's absence from school due to illness or a medical issue. They may also be obtained from the school office and downloaded from the RTSD website.

For all information regarding required Physical and Dental Exams, Immunizations, when to keep you child at home, Emergency Cards etc., please visit the RTSD website <http://www.rtsd.org/Page/12343>

### **School nurses**

If you would like to talk to the RES certified school nurse/s, please contact Agnes Saveri on 610-788-2363. They will be happy to discuss specific health concerns and are accustomed to working with children with allergies, diabetes and other ongoing health challenges.

The **RES Health Office (nurses' station) is located next to the main school office.**

## CHILDCARE

### **RES before and after school care**

For parents requiring childcare before 9:00 AM or after 3:30 PM, there is an extended day program. **This program is operated by Family Support Services of Delaware County** <https://newsite.fssinc.org/>

The Radnor School District service which includes RES, is listed under the School-Based Programs Division <https://newsite.fssinc.org/services/school-based-child-care/radnor/>

It offers childcare for students in kindergarten through fifth grades before and after the school day. Transportation is the responsibility of parents. The extended day program opens at 7:30 a.m. and extends to 6:00 p.m. after the close of the regular school day. Fees are charged for this childcare program, which includes both part-time and full-time arrangements to meet the needs of the families served. Call their Childcare Department on 610 352-2839 for details, fee information, and enrollment forms. Enrollment is on a first come first served basis and spots are limited.

## STAYING CONNECTED WITH RTSD, OUR SCHOOL AND OUR PTO NEWS

**Please register with the following to ensure you stay informed with school, PTO and district news. Please register even if you enroll later in the year.**

### **My School Anywhere – Student Directory**

We invite all families to be part of the Student Directory database **MySchoolAnywhere (MSA)** to ensure they receive PTO email communication and newsletters. This is an online application, please [REGISTER](#) as a new family or update your existing details.

### **RES PTO Website page** <https://www.rtsd.org/Page/19787>

Check this weekly for Recent Announcements, PTO upcoming events, district events etc. Find out about Club registration, Committees and groups you can join, Radnor Spirit Gear, RES merchandise, Fundraising and Donating.

### **RES Express Newsletter – First Thursday of event month**

The RES Express is sent monthly and filled with all our RES PTO news, and information on upcoming events and district happenings. If you are in the RTSD student directory, you are automatically enrolled in the RES Express subscription.

## **RES Facebook page (closed site RES families only)**

Join our Facebook page <http://www.facebook.com/radnorelementarypto> for updated alerts and information. Contact Leigh Gourmand (link to email) for more information.

## **The Radnor Reader - The RTSD weekly E-Newsletter -Sundays**

Subscribe for free to the Radnor Reader: <http://www.rtsd.org/Page/17846>.

The Radnor Reader will keep you informed about events, news and other happenings going on within RES and the other RTSD schools. There is a Radnor Reader Archive list on the RTSD website under Popular Links should you want to refer to past communications.

## **PTO meetings**

The PTO formally meets 4 times a year to discuss the PTO, our school, district news and business. We aim for 1-hour meeting and all RES parents are encouraged to attend. Your feedback is vital to the growth and success of our PTO.

Next meeting days Sept 27<sup>th</sup>, Dec 6<sup>th</sup>, Feb 7<sup>th</sup>, May 2<sup>st</sup> - **mark in your calendar!**

## **School Spirit Wear**

In November, students join in a district-wide spirit-day celebration to show their Radnor Spirit. They are encouraged to wear RES spirit wear clothing e.g. t-shirts, hoodies, etc. These can be purchased at Anchors Aweigh <http://www.radnorspiritgear.com>. The store also offers a wide range of Radnor items, outerwear, bags, novelty items etc.

## CALENDARS

**Make sure you keep your schedule up to date!**

[RTSD Instructional Calendar](#) – for district holidays, teacher in service days etc.

**RES online calendar** – for school and PTO events

<https://www.rtsd.org/Page/5671>

## RES ANNUAL EVENTS

RES strives to create a community not just for the children, but also for families as well. The PTO is involved in hosting and supporting a wide range of events throughout the year, we offer many events that include everyone. These broadly feed into 4 categories: Family Fun Nights, Fundraisers, Parent socials and School Led Events.

A full list of these can be found under our Events menu on the PTO webpage,

<https://www.rtsd.org/Page/21622>

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## SPORTS AND INTERESTS

The following sections of the Welcome Packet provide just some of the many options available in our community for activities outside of school. The RES PTO is not promoting or suggesting that any of the providers are preferred.

### **Athletics**

#### **Radnor Township Youth Sports Organization**

Looking for somewhere your child/ren can play their favorite sport(s) after school and on weekends?

The Radnor Athletic Association (RAA) is an association of youth sports programs in Radnor Township. On this website they host information concerning youth sports and other youth recreation programs in Radnor Township, including basketball, lacrosse, soccer, baseball, girls softball, girls volleyball, and aquatics.

please visit <http://www.radnor.com/260/Sports-Civic-Organizations>

### **BE SURE TO CHECK REGISTRATION DEADLINES FOR ALL SPORTS**

#### **Dance**

- The Chosen [www.chosendance.com](http://www.chosendance.com)
- Contempra Dance <http://www.contempradance.com/>
- Wayne Ballet [www.wbcda.com](http://www.wbcda.com)
- YMCA, Berwyn, PA [www.umly.org](http://www.umly.org)

#### **Music**

- Bach to Rock [www.B2Rmusic.com/wayne](http://www.B2Rmusic.com/wayne)
- Harcum Music school [www.harcummusicsschool.com](http://www.harcummusicsschool.com)
- Nelly Berman School of Music [www.nbsmusic.com](http://www.nbsmusic.com)
- Meridee Winters School of Music [www.meridee-winters-school-of-music.com](http://www.meridee-winters-school-of-music.com)
- Music Training Center [www.musictrainingcenter.com](http://www.musictrainingcenter.com)
- Music Workshop [www.themusicworkshop.org](http://www.themusicworkshop.org)
- Troubadour Music Shop <http://stores.musicarts.com/wayne-pa>

#### **Theater**

- Music Training Center [www.musictrainingcenter.com](http://www.musictrainingcenter.com)
- People's Light and Theater <http://peopleslight.org/content/youth>
- Upper Darby Performing Arts Center [www.udpac.org](http://www.udpac.org)
- Wolf Performing Arts Center <https://www.wolfperformingartscenter.org>

#### **Tutoring**

- Prime Academics [www.primeacademics.com](http://www.primeacademics.com)
- Main Line Student Success [http://www.mlss.com/about\\_us](http://www.mlss.com/about_us)

#### **Summer Camp**

- Summer Camp and Teen Program Fair in January [www.baldwinschool.org](http://www.baldwinschool.org)
- Main Line Camp Fair in January [www.mainlinecampfair.org](http://www.mainlinecampfair.org)
- Camp information website [www.mainlinecamps.com](http://www.mainlinecamps.com)

#### **Radnor Traditions**

***For all things Radnor visit [www.radnor.com](http://www.radnor.com)***

- September: Fall festival, Wayne, PA
- November: Radnor vs. Lower Merion high school football game, Encke Field (RHS)
- December: Christmas Tree lighting on N. Wayne Avenue, Wayne, PA
- May: Memorial Day Parade, Wayne, PA
- June: A Taste of Wayne: Street fair with vendors and restaurants. Wayne, PA
- June/July: Free concerts in parks throughout Radnor. [www.radnor.com](http://www.radnor.com) Go to Parks and Rec tab for the schedule.
- July: 4th of July parade in Garrett Hill

## PLACES TO GO AND SHOPPING ESSENTIALS

### **Parks and Recreation**

The Radnor Township Park System includes 25 parks, containing both active recreational amenities, such as playgrounds and athletic fields, and passive recreational features, like scenic views and natural landscapes. The Radnor Park System offers several activities such as painting, walking, hiking, roller/in-line skating, picnicking, kite flying, sledding, reading, and playing tennis or basketball are encouraged at the residents' leisure.

Please visit the Radnor webpage [www.radnor.com](http://www.radnor.com) for the list of parks, amenities and their locations. From the home page, hit the parks and recreation tab. Click on Parks and Facilities for the listing of parks.

### **The Libraries**

There are 2 main libraries in our area open for public use now. You just need to obtain for one library card in any library first and then take your card to the other one.

Ludington Library, Bryn Mawr, [www.lmls.org/locations-hours/ludington-library](http://www.lmls.org/locations-hours/ludington-library)

Tredyffrin Public Library, Strafford [www.tredyffrinlibraries.org/tredyffrin-public-library](http://www.tredyffrinlibraries.org/tredyffrin-public-library)

### **Shopping**

The center of Wayne houses great little stores to shop if you are looking to shop without the hassle of going to the Mall. From clothing stores, toy stores, sporting goods stores, salons, spas, restaurants, etc. Everything you will need, you can find here and along the Lancaster Avenue. In addition, Suburban Square (outdoors) and the vast King of Prussia (KOP) Mall have endless shops for everything your heart desires and essentials you need. If you are looking for discounted goods try the Outlets. See our list below of shops/local branches to get you started:

#### **Center of Wayne / Wayne Business District**

Cross Sections of Lancaster Avenue & Wayne Avenue <http://www.waynebusiness.com/>

**Suburban Square**, 6 Coulter Avenue, Ardmore, PA

**King of Prussia Mall**, 160 N Gulph Road, King of Prussia, PA

**Philadelphia Premium Outlets**, 18 West Lightcap Rd, Pottstown, PA

**Target**, 160 W Dekalb Pike, King of Prussia, PA

**K-Mart**, 704 W Lancaster Avenue, Wayne, PA

**Walmart**, 275 N Gulph Road, King of Prussia, PA

**FiveBelow**, Gateway Shopping Center, 147 E Swedesford Rd, Wayne, PA *and Opening Soon*: 309 Lancaster Avenue, Wayne, PA

**Staples**, Gateway Shopping Center, 145 E Swedesford Rd, Wayne, PA *or* 755 Lancaster Ave, Bryn Mawr, PA 19010

**Home Goods**, 550 E. Lancaster Ave, Saint Davids Square Shopping Center, St. Davids, PA

**Home Depot**, 181 S Gulph Road, King Of Prussia, PA

**Bed Bath and Beyond**, 550 Lancaster Ave, Radnor, PA

**IKEA**, 400 Alan Wood Rd, Conshohocken, PA

**Giant** (Grocery Store), 550 E Lancaster Avenue, St Davids, PA

**Whole Foods Market** (Organic Food store) , 821 Lancaster Avenue, Wayne, PA

**Wegman's** (Grocery Store), 1 Village Drive, KOP, PA

**Acme** (Grocery Store), 700 W Lancaster Avenue, Wayne, PA

**Trader Joe's**, 171 E Swedesford Rd, Gateway Shopping Center, Wayne, PA

**Moms Organic Market**, 1149 Lancaster Ave, Bryn Mawr, PA

**Lancaster County Farmers Market**, 389 Lancaster Avenue, Wayne PA

**CVS Pharmacy**, 316 East Lancaster Avenue, Wayne, PA *or* 1218 Lancaster Ave, Rosemont, PA 19010

**Rite Aid Pharmacy**, 237 Lancaster Ave, Wayne, PA *or* 644 West Lancaster Ave., Wayne, PA

**USPS Post Office**, 104 S Wayne Ave, Wayne, PA

**UPS Store**, 303 W Lancaster Ave, Wayne

**We can always help you further - just ask!**

How can I find a dentist or pediatrician, babysitter or childcare for my child/children? I have further questions about the greater Philadelphia area, Radnor Sports, summer camps, where to purchase items I need etc., is there anyone who can help me?

For specific questions regarding medical providers or community information, please feel free to **contact one of our Welcoming Committee members**. We are happy to field your specific questions and provide you with helpful information.

**GOOD LUCK!**