



RADNOR HIGH SCHOOL
Course Syllabus



Careers 2000
Course # 1070 & 1071

General Information

Credits: 2.0 (Note 1 credit for classroom work, 1 credit for workplace experience)

Weighted: Unweighted

Prerequisite: N/A

Length: Year

Format: Meets Daily

Grade: 11-12

Course Description

Careers 2000 offers students in grades 11 and 12 a chance to earn high school credit while working in the field of their choice—the arts, accounting, advertising, banking, business, finance brokerage, computers, communications, health and medicine, law, manufacturing, public service, sales and marketing, science and technology. It is designed for all students, regardless of post-high school plans.

Keystone Connections:

STANDARDS

13.1.11 A Analyze career options based on student interests, abilities, aptitudes and accomplishments.

13.1.11 B Analyze how changing male/female roles relate to career choice

13.1.11 C Evaluate the opportunities for career preparation.

- Cooperative education
- Internship
- Job shadowing
- Part-time employment
- Registered apprenticeship
- School-based enterprise
- Volunteerism

13.1.11 D Justify the selection of a career.

13.1.11 F Evaluate individual career plan using decision-making skills.

13.1.11 G Analyze the opportunity cost/benefit of continuous learning.

13.2.11 B Analyze and evaluate complex technical tasks using sophisticated processes.

13.2.11 C Analyze workplace problems and cite technological solutions.

13.2.11 D Identify sources of health, safety, and regulatory practices and their effect on the work environment

13.3.11 D Compare and contrast gross and net pay

13.3.11 F Analyze the impact of change on the evolving world economy and the individual's work.

13.4.11 A Analyze the relationship between competition and pricing strategies.

13.4.11 B Apply business principles to the development of an entrepreneurial business plan.

13.4.11 C Relate principles of entrepreneurship to career goals.

13.4.11 D Analyze intervention plans and evaluate their effectiveness in specific situations.

Student Objectives:

- Exploration of various careers in all areas of employment
- Study of why people work aside from monetary reasons
- Maintain gainful employment throughout the year
- Develop and enhance employability skills
- Learn new skills and fine-tune attitudes on the job
- Maintain good relationships with peers, supervisors, and customers
- Learn about yourself, including skills, aptitudes, likes and dislikes to prepare for future career

Materials & Texts

Text: **Diversified Occupations Co-op Activity Packets Modules of Instruction for the Diversified Occupations**

Cooperative Education Programs in Pennsylvania

Chester P. Wichowski Project Director

Mary Kisner Coordinating Editor

Working: Learning a Living, Larry J. Bailey

Supplemental: *The Job Hunting Handbook*, Dahlstrom

Time in Computer Lab

Activities, Assignments, & Assessments

ACTIVITIES

- A. Learning about work
- B. Interviewing skills
- C. Workers rights and protections
- D. Appearance on the job
- E. Success skills: Math, communication, leadership, technology, entrepreneurial skills
- F. Independent living: housing, budgeting, insurance, health
- G. Applying for a job
- H. Human Relations
- I. Our Economic World: role of the consumer, banking and credit
- J. Ethics

ASSESSMENTS

Tests

Book Report(s)

Career Research Paper

Participation, Interaction with peers, prepared for class, business-like attitudes learned