Radnor Township School District

The mission of the Radnor Township School District is to inspire in all students the love of learning and creating, and to empower them to discover and pursue their individual passions with knowledge, confidence, and caring to shape the future.

Radnor Middle School
Student Handbook

2019 - 2020

It is the policy of the Radnor Township School District not to discriminate on the basis of race, color, age, creed, religion, gender, gender identity, gender expression, sexual orientation, ancestry, nation origin or handicap/disability in its educational and vocational programs or employment as required by Title IX, Section 504, and Title VI. Assurance is given that service, activities, and facilities are accessible to and usable by handicapped persons, and that the District provides equal access to the Boy Scouts and other designated youth groups. For information regarding civil rights and grievance procedure, contact the Radnor Township School District at 135 South Wayne Avenue, Wayne, PA 19087, 610-688-8100.
Dear RMS Families,

Welcome to Radnor Middle School! The 2019-2020 school year promises to be filled with dynamic learning opportunities for all our students, as we strive to find ways to be even better than we have been before. Our staff of highly qualified, professional educators and support personnel are committed to affording our students multiple opportunities to grow as adolescents both inside and outside the classroom. We will proudly continue to provide our students with authentic and rigorous academic, co-curricular, and extracurricular experiences. These experiences will be grounded in the development of the whole child, relationship-building and establishing real-world connections.

We encourage all students and parents to familiarize themselves with the information in this handbook. Much of the content in this handbook is derived from district policy. The various guidelines and expectations of the school are presented to establish and sustain a positive, respectful, and nurturing school environment that is geared towards developing the whole child.

Moreover, we truly believe that communication between home and school is paramount, and is an essential component to a successful educational experience. As a staff, we look forward to working with you to help each student at Radnor have a successful school year, meet or exceed their goals, and connect their hopes and dreams! Please feel free to call or email us to discuss any concerns you might have throughout the school year.

With warm regards,

Dr. David M. Wiedlich, Principal
Dr. Douglas Kent, Assistant Principal
Dr. Christine Bryan, Assistant Principal
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SECTION I:
PHILOSOPHY, PERSONNEL, AND SCHEDULES
RADNOR TOWNSHIP SCHOOL DISTRICT MISSION STATEMENT

The mission of the Radnor Township School District is to inspire in all students the love of learning and creating, and to empower them to discover and pursue their individual passions with knowledge, confidence, and caring to shape the future.

RADNOR MIDDLE SCHOOL MISSION STATEMENT

Radnor Middle School, recognizing the unique needs of emerging adolescents, teaches its students to persevere and achieve, to assume responsibility, and to become involved in their own learning.

We are committed to the intellectual, emotional, aesthetic, physical, and social development of all students in a safe environment of intellectual rigor, responsible risk-taking, and individuality.

We are further committed to building a sense of community while encouraging respect for and service to others.

To deliver this mission we will provide:

- A rigorous academic program that fosters success for each student.
- Ample opportunities for expression in and appreciation of the arts.
- A variety of opportunities for involvement in school and community service activities.
- Support for the emotional, social, and learning needs of students.
- A broad extracurricular program that includes intramural and interscholastic sports, clubs, and social events.

RADNOR MIDDLE SCHOOL VISION

From school to the world, preparing the hearts, minds, and spirits of all students for future success.
Who’s Who at RMS

David M. Wiedlich, Ed.D., Principal .......................................................... x7501

Douglas M. Kent, Ed.D., Assistant Principal ............................................. x7502

Christine Bryan, Ed. D, Assistant Principal ............................................. x7503

Building Secretaries
   Patricia Klusman, Secretary to Principal, ............................................. x7504
   Kathleen Carroll, Building Secretary, ................................................... x7505
   Laura Foran, Attendance/Discipline ....................................................... x7506
   Maureen Gangl, Guidance ..................................................................... x7510

Guidance Counselors
   Clyde Diehl, Counselor, 6th Grade......................................................... x7511
   Jamie Walkowiak, Counselor, 7th Grade ................................................ x7513
   TBD, Counselor, 8th Grade ..................................................................... x7512

   Catherine Horan, Librarian .................................................................... x7313
   Joanne Lawson, Library Clerk, .............................................................. x7313

   Ceire Evans, K-8 Social Worker .............................................................. x5220

   Dr. Daniel Cane, Social & Emotional Coach .......................................... x3535

   Dr. Lisa Marie Boschi, Building Psychologist ......................................... x6117

   Kate McKenna, Technology Integration Coach ..................................... x7116

   Carolyn Seaton, School Nurse ............................................................... x7107

   Ed McCallion, Athletic Director ............................................................. x7316

   Judy Militello, Cafeteria Manager .......................................................... x7132

   Matt Ryan, Maintenance .......................................................................
   Noreen Kilgore, Custodian

RMS Main Office:  610-386-6300          SAFE ARRIVAL:  610-688-0930

SAFE ARRIVAL:  610-688-0930
RMS Bell Schedule 2019-2020

<table>
<thead>
<tr>
<th></th>
<th>6th Grade</th>
<th>7th Grade</th>
<th>8th Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory</td>
<td>7:50 – 8:23</td>
<td>7:50 – 8:23</td>
<td>7:50 – 8:23</td>
</tr>
<tr>
<td>Period 1</td>
<td>8:25 – 9:12</td>
<td>8:25 – 9:12</td>
<td>8:56 – 9:12</td>
</tr>
<tr>
<td></td>
<td>ENCORE</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ENCORE</td>
<td></td>
<td>LUNCH</td>
</tr>
<tr>
<td>LUNCH</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Period 6</td>
<td>12:13 – 1:00</td>
<td>12:30 – 1:00</td>
<td>12:13 – 1:00</td>
</tr>
<tr>
<td></td>
<td>LUNCH</td>
<td></td>
<td>ENCORE</td>
</tr>
<tr>
<td>Period 7</td>
<td>1:02 – 1:49</td>
<td>1:02 – 1:49</td>
<td>1:02 – 1:49</td>
</tr>
<tr>
<td>Period 8</td>
<td>1:51–2:40</td>
<td>1:51–2:40</td>
<td>1:51–2:40</td>
</tr>
<tr>
<td>*Extended</td>
<td>Days 1&amp;5 Pd. 2</td>
<td>Days 2&amp;6 Pd. 3</td>
<td>Days 1&amp;5 Pd. 2</td>
</tr>
<tr>
<td>Learning Time</td>
<td>Days 3&amp;7 Pd. 6</td>
<td>Days 4&amp;8 Pd. 7</td>
<td>Days 3&amp;7 Pd. 6</td>
</tr>
<tr>
<td>(ELT) and SOS</td>
<td>Days 2&amp;6 Pd. 1</td>
<td>Days 2&amp;6 Pd. 4</td>
<td>Days 2&amp;6 Pd. 1</td>
</tr>
<tr>
<td></td>
<td>Days 3&amp;7 Pd. 5</td>
<td>Days 4&amp;8 Pd. 7</td>
<td>Days 3&amp;7 Pd. 5</td>
</tr>
</tbody>
</table>

*Extended Learning Time – Students should report to the class period listed based on the daily cycle day.
REPORT CARDS

Report Cards will be posted to HAC (Home Access Center) at the end of each marking period. The Home Access Center is designed to give parents a snapshot of their child(ren)’s classroom assignments. The teachers post to HAC every two weeks, and parents are encouraged to sit quietly with their child(ren) to review the assignments with that same frequency. The personal growth factors below will accompany grades to provide more anecdotal information regarding student performance.

REPORT CARD COMMENT BANK

NOTE: SUBJECT HEADINGS ARE MEANT TO AID IN LOCATING TYPES OF COMMENTS. THEY ARE NOT THE EXCLUSIVE PROPERTY OF THE SUBJECT

ACADEMIC (GENERIC)

(Positive)
1. Consistent effort and responsibility
2. Quality of work is improving
3. Is enthusiastic about learning
4. Frequently contributes to class discussions
5. Homework consistently and promptly completed
6. Work reflects high level of originality
7. Has developed excellent study skills
8. Consistently does more than required
9. Consistent effort shown despite low test scores
10. Makes good use of class time
11. Progressing satisfactorily
12. Takes pride in quality work
13. Major project or test was outstanding
14. Is consistently prepared for class
15. Effort has improved

(Negative)
16. Effort & responsibility often below expectation
17. Could take better advantage of extra credit
18. Incomplete homework; missing assignments
19. Late assignments affected grade
20. Is not working up to potential
21. Low test/quiz score(s) have hurt grade
22. Needs to develop more effective study habits
23. Must assume greater responsibility for behavior
24. Needs to follow directions
25. Greater effort needed
26. Inconsistent effort
27. Needs to be more focused
28. Assignment book should be used daily
29. Absences have hindered progress
30. Organizational skills need improvement
31. Needs to make better use of class time
32. Major project missing/incomplete/unacceptable
33. Should come in for extra help
34. Is frequently unprepared for class
35. Needs to participate more actively in class

ART
36. Handles materials responsibly
37. Shows appreciation for work of others
38. Artistic skills are outstanding
39. Needs to be more responsible with materials

FOREIGN LANGUAGE
40. Oral work is very good
41. Must practice oral language skills
42. Needs to spend more time reviewing vocabulary
43. Has a good understanding of grammar
44. Must work on grammar skills

LANGUAGE ARTS
45. Needs to proofread more carefully
46. Composition skills need improvement
47. Does not apply spelling skills in writing
48. Apply strategies to improve comprehension
49. Must provide specific support for ideas
50. Needs to improve literal comprehension skills
51. Needs to improve inferential comprehension
52. Must read nightly

53. Decoding skills interfere with comprehension
54. Enjoys reading
55. Needs to build vocabulary skills

MATHEMATICS
56. Has difficulty with abstract concepts
57. Excellent problem-solving skills
58. Has a good grasp of math concepts
59. Needs to work on basic computational skills
60. Needs to study adequately for tests/quizzes
61. Needs to ask questions in class
62. Excellent work on final exam

MUSIC
63. More focus needed in vocal pitch matching
64. Work needed performing sight singing syllables
65. Must work to maintain beat in keyboarding
66. Keyboard skills show growth/technical facility
67. Melodic and rhythmic patterns sung well

PHYSICAL EDUCATION
68. Must dress for class regularly

SCIENCE
69. Needs to keep an organized notebook/folder
70. Forms conclusions by using a scientific method

SOCIAL STUDIES
71. Asks pertinent questions
72. Has good background knowledge of history
73. Able to think conceptually

TECH ED/FACS
74. Is developing good lab skills
75. Must develop more effective lab skills

ACADEMIC STUDY SKILLS
76. Has demonstrated knowledge of study skills
77. Uses the assignment notebook/daily
78. Needs to review notes nightly
79. Makes good use of class time & CRT
80. Consistently follows directions

SOCIAL
81. Works well independently
82. Works well in a group
83. Attitude is conducive to learning
84. Is courteous, respectful and cooperative
85. Has fine leadership skills
86. Has a wonderful sense of humor
87. Has difficulty working within a group
88. Socializing interferes with learning
89. (I) Student is responsible for missing work
90. (X) Student is too new to class to evaluate
91. (X) No grade due to limited knowledge of English
92. See attached

93. Parent conference requested--call 386-6300
94. Grade based on modified instruction/evaluation
95. Grade currently in the A range
96. Grade currently in the B range
97. Grade currently in the C range
98. Grade currently in the D range
99. Grade currently in the F range

Additional comments may be used for specific subjects.
<table>
<thead>
<tr>
<th>Grade</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>92.50</td>
</tr>
<tr>
<td>A</td>
<td>89.50</td>
</tr>
<tr>
<td>A-</td>
<td>86.50</td>
</tr>
<tr>
<td>B+</td>
<td>82.50</td>
</tr>
<tr>
<td>B</td>
<td>79.50</td>
</tr>
<tr>
<td>B-</td>
<td>76.50</td>
</tr>
<tr>
<td>C+</td>
<td>72.50</td>
</tr>
<tr>
<td>C</td>
<td>69.50</td>
</tr>
<tr>
<td>C-</td>
<td>66.50</td>
</tr>
<tr>
<td>D+</td>
<td>62.50</td>
</tr>
<tr>
<td>D</td>
<td>59.50</td>
</tr>
<tr>
<td>D-</td>
<td>&lt;59.49</td>
</tr>
</tbody>
</table>
SECTION II: ACADEMICS
## GLOSSARY OF MIDDLE SCHOOL TERMS

<table>
<thead>
<tr>
<th>Term</th>
<th>Description</th>
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<tbody>
<tr>
<td>Advisory</td>
<td>Advisory is a period for independent study, extra help, group meetings, and makeup work. Also, Essentials, Band, Orchestra, and Chorus meet at this time.</td>
</tr>
<tr>
<td>Assignment Notebook</td>
<td>A spiral notebook given to every child at the beginning of the year. Parents should check it for short term as well as long-term assignments.</td>
</tr>
<tr>
<td>Bus Loop</td>
<td>The semi-circular drive which encircles the administration building - boarding of school buses is in this area and the front of the building.</td>
</tr>
<tr>
<td>Encore</td>
<td>Classes scheduled two periods a day for all grades, such as Foreign Language, FaCS, Tech Ed., Music, Art, and P.E./Health.</td>
</tr>
<tr>
<td>ELD</td>
<td>English Language Development is offered to students who need additional language assistance.</td>
</tr>
<tr>
<td>World Language</td>
<td>French, Spanish, German, and Latin are offered beginning in the sixth grade.</td>
</tr>
<tr>
<td>Intramurals</td>
<td>A program of activities Monday, Tuesday, Wednesday, and Thursday afternoons. Offerings vary from year to year but usually include athletics, dramatic arts, and curriculum-related subjects. Late buses are not provided.</td>
</tr>
<tr>
<td>English Language Arts</td>
<td>Combined instruction including English, reading, and composition.</td>
</tr>
<tr>
<td>Lockers</td>
<td>There are two types of lockers used by students. Book lockers are located near advisory and students may use only locks issued by school. P.E. lockers are in the gym and students must provide their own combination locks.</td>
</tr>
<tr>
<td>Main Gym/Auxiliary Gym</td>
<td>The main gym is used for most athletic activities. The auxiliary gym is used primarily for Physical Education classes.</td>
</tr>
<tr>
<td>MS HOPE</td>
<td>A program to identify and refer students who may be exhibiting difficulty with their attendance, coping skills, and/or exhibiting at-risk behavior or academic challenges.</td>
</tr>
<tr>
<td>Team Planning Time</td>
<td>A period scheduled each day for team unit and activity planning. It is an excellent time for parents to make an appointment to meet with the entire team.</td>
</tr>
<tr>
<td>Technology Education</td>
<td>Technology Education - a course emphasizing an overview of technology in our world.</td>
</tr>
</tbody>
</table>
RTSD parents, students and other community members are encouraged to check several of the below sources for information on school closings, delays or early dismissals due to weather conditions or other emergencies.

- **By Phone, Email and Text Message**
  - All Radnor Township School District families will receive an automated telephone message, email* and text message* alert via the district’s SchoolMessenger emergency notification system when weather conditions force the closing, delayed opening or early dismissal of school. A message from the Superintendent or designee will generally be delivered to all district families between 5:30 and 6:00 a.m. for closures and late openings and as soon as possible during the school day for early dismissals.
  - Families: You will be contacted on the primary and secondary phone numbers and every email address listed in your Home Access Center Account (HAC).

- **Through the Media**
  - WPVI 6 TV or [www.6abc.com](http://www.6abc.com)
  - FOX29 TV or [www.fox29.com](http://www.fox29.com)
  - NBC10 TV or [www.nbc10.com](http://www.nbc10.com)

- **Via the RTSD website** [www.rtsd.org](http://www.rtsd.org)
- **Via RTSD’s official Twitter (@RadnorTSD) and/or Instagram (@RadnorTSD) accounts**
- **Via an emergency message accessible by calling the district’s main phone number 610-688-8100 and pressing “1”**
- **Via RTSD Education Channel (Comcast 8, Verizon 31) or Radnor Township Government Access channel (Comcast 5, Verizon 30)**
GUIDANCE OFFICE

Counselors are available to help with problems and questions in various areas—courses, career thoughts, personal needs, difficulty with friends or fellow students, or just as a friendly ear. They may meet with individuals, in small groups, in advisories, and in guidance classes. (The guidance class is designed to explore student interests, career development, and other pertinent issues impacting young adolescents. Although Guidance takes the lead in this initiative, other staff members also get involved.)

Counselors are also a formal contact between home and school. Parents are welcome to contact counselors whenever they have a question or concern (610-386-6300).

- 6th Grade Clyde Diehl x7511
  Clyde.Diehl@rtsd.org

- 7th Grade Jamie Walkowiak x7513
  Jamie.Walkowiak@rtsd.org

- 8th Grade TBD x7512
  TBD@rtsd.org

Withdrawals and Transfers
Please advise the Guidance Department, in advance, if you are moving out of the district or transferring student(s) to a private school.
ACADEMIC PROGRAMS/COURSES

RADNOR MIDDLE SCHOOL COURSES

To offer students a more diverse curriculum, Radnor Middle School operates on an 8-day schedule rotation. This allows students exposure to more non-traditional courses. Below is a brief overview of the courses offered throughout the middle school years.

6th Grade
All Year:
Language Arts
Mathematics
Science
Social Studies

One semester: every day
World Language Exploration: Intro to French, Spanish, German, and Latin combined with Library/Reading, World Culture/Guidance instruction
Reading for Understanding (taken in lieu of World Language Exploratory)
Art *
Music *
Physical Education*
Health*

Family and Consumer Science (FACS) *
Technology Education--Computer* (if not taken in 6th Grade)
OR Technology Education--Mechanical

Optional course offerings:
Band, Chorus, and Orchestra
• May take any or all
• Meet 2 times per cycle during Advisory

Alternative curriculum:
• Crossroads

*Meet one semester, every other day.

7th Grade
All Year: every day
Language Arts
Mathematics
Science
Social Studies
World Language* - 1st Year
• Choice of French, Spanish, German, or Latin
Reading for Understanding* (taken in lieu of World Language)
Physical Education*
Health*
Art*

Technology Education--Computer* (if not taken in 6th Grade)
OR Technology Education--Mechanical* (if not taken in 6th Grade)
Family and Consumer Science (FACS)*
Music*

Optional course offerings:
Band, Chorus, and Orchestra
• May take any or all
• Meet 2 times per cycle during Advisory

Alternative curriculum:
• Watershed

*Meet one semester, every other day.

8th Grade
All Year:
Language Arts
Mathematics
Science
Social Studies
World Language –2nd year
Reading for Understanding / Writing Essentials /
Intro. to Spanish / Help Center (all year, every other day)
Physical Education*
Health*
Elective/Special (choice of two):
Art*
Technology Education*
• Computers
• Robotics & Automation
Family and Consumer Science (FaCS)*
Vocal Music*
Music Technology*
Debate
American Musical Theater

Optional course offerings:
Band, Orchestra, and Distaffs
• Distaffs is selective; students must audition
• May take any or all
• Meet 2 days per cycle during Advisory

Alternative curricula:
• Gateways
• Soundings

* Meet one semester, every other day.

Advisory is a period that provides an opportunity for students to connect with an adult in a small group setting. Students may be observed working on assignments for an independent study, receive extra help, participate in group meetings, complete makeup work, and/or connect through various student-based activities. These short interactive activities are designed to promote self-esteem, awareness, and self-confidence. Students also participate in Essentials classes, Band, Orchestra, and Chorus during this time.
STANDARDIZED TESTING AT RMS

This section contains information about Radnor Township School District's performance data of our students and information and links about our assessment program. (Highlight, control, click and links will take you to external websites.)

- **ACCESS** is a large-scale test that provides a snapshot of how well students are using the English language within the school context. This English language proficiency assessment for students in K-12 is used to monitor a student’s progress in acquiring English for the academic environment, to plan support for continuing English language development, and to satisfy legal requirements for assessment and accountability.

- **Keystone Exams** are end-of-course assessments designed to assess proficiency in academic content. They measure the Pennsylvania Common Core Standards. Students must demonstrate proficiency in Algebra I, Literature, and Biology to graduate. Students have multiple opportunities to take these exams during their middle school and high school years.

- **National Assessment of Educational Progress (NAEP)** is administered by the Commissioner of Education Statistics from the United States Department of Education and is an assessment used to measure what American students know and can do. It is given to students in grades 4, 8, and 12, across states and urban districts, as randomly selected by the United States Department of Education. Not all schools are selected each year, and if a school district is selected, not all grades may be tested.

- **The Northwest Evaluation Association Measures of Academic Progress (NWEA MAP)** assessment offers detailed, accurate information regarding a student’s growth and achievement in specific academic areas: reading, math, and language usage. It is a State standard aligned computer-based testing system which adapts to each student in real time as the test progresses. It provides stability, is grade independent, and it scores in equal interval units.

- **The Pennsylvania System of State Assessment (PSSA)** is a standards-based, criterion-referenced assessment used to measure a student’s attainment of academic standards while determining the degree to which school programs enable students to attain proficiency of state standards.

- **CDTs** The Pennsylvania Department of Education continues to enhance and expand its Classroom Diagnostic Tools (an on-line computer adaptive test), for Reading/Literature, Writing/Composition, Mathematics, and Science. The diagnostic assessments are available for students in the lower grades (3-5) and the grades six to high school. In multiple-choice format, the assessments are available to all Pennsylvania System of School Assessment (PSSA). Although not a predictor for PSSA and Keystone Exam performance, CDTs provide a snapshot on why and how students may still be struggling or exceeding grade and/or course Eligible Content. The CDT data, along with other data, informs instruction in a timely and efficient matter.
HOMEWORK

A reasonable amount of homework is required of students at Radnor Middle School. The teams make every effort to balance the assignment load. Students and parents should be aware that completion of homework is included in final class grades. Homework time often varies significantly among students according to interest and ability: Reference School Board Policy # 130 Homework. https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D

TEXTBOOKS

Students are responsible for all books, which must be covered the day they are received. Damage to books beyond ordinary wear and tear will be charged to a student based on the original cost, year in use, and extent of the damage. Any accrued charges must be paid by the last week in June of the school year the charges were assessed. Students with remaining unpaid charges may be excluded from class and field trips.

PHYSICAL EDUCATION

Physical Education (PE) is a requirement and all students should be prepared for each class. The appropriate dress attire for PE is a pair of athletic-style shorts and a school-issued gym shirt. The cost of the gym shirt is $5.00 and can be purchased anytime in the Main Office. In addition to the gym uniforms, students are responsible for having socks and sneakers. If for any health reason a student cannot participate in a PE class, a note from the parent/guardian for short-term (1 day) should be presented to the school nurse, and in the case of a long-term problem, a note from a physician specifying term should be given to the nurse and physical education teacher.
LABORATORY SAFETY CONTRACT

In science courses, you will frequently perform laboratory investigations. For your personal safety and that of your classmates, make these guidelines part of your behavior. Your teacher will instruct you in any special or additional precautions that apply to some laboratory activities. After you have read these rules, sign and date the contract, and have your parent or guardian sign and date the contract. Return the entire document to your teacher.

Rules of Laboratory Conduct

1. Perform laboratory work ONLY when a teacher is present. Unauthorized or unsupervised experiments are not allowed.

2. Read and think about each laboratory assignment BEFORE beginning the activity.

3. Know the location and use of all safety equipment in the laboratory or classroom.

4. Avoid all unnecessary talk and movement in the laboratory.

5. NEVER taste laboratory materials. No food or drink is permitted in the laboratory portion of the classroom EVER.

6. Report any laboratory accident and/or breakage, no matter how small, IMMEDIATELY to your teacher.

7. Return all equipment and materials to their designated locations at the end of each laboratory session; turn off electrical equipment, water, and gas.

8. Keep focused; horseplay or practical jokes are NEVER acceptable in the laboratory.

We have read the rules and will follow them as directed by the teacher.

____________________________________     _________________
Student Signature        Date

____________________________________      _________________
Parent/Guardian Signature      Date
SECTION III:
SPORTS AND
EXTRACURRICULAR ACTIVITIES
Interscholastic Sports

There is a wide range of interscholastic opportunities available to students. Interscholastic sports, which are available only to seventh and eighth graders, are organized into fall, winter, and spring seasons. Many opportunities are available each season for both girls and boys.

Students participating in the competitive athletic programs must have a doctor and a parent release (form can be downloaded from the RMS website under Athletics) before they can practice. Athletes are expected to follow any special requirements for individual sports. Parents are expected to arrange for prompt pick-up of their children after all athletic activities.

Interscholastic Sports include:

<table>
<thead>
<tr>
<th>BOYS</th>
<th>GIRLS</th>
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<tr>
<td>Wrestling</td>
<td>Volleyball</td>
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<td>Baseball</td>
<td>Softball</td>
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<td></td>
<td>Basketball</td>
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<td>Soccer</td>
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Intramurals – The intramural sports program is available to all students periodically, depending upon sponsor and space availability. Students should pay attention to announcements and the student bulletin displayed on the TVs during lunch, as information regarding these activities is communicated in these formats. All current year intramurals will be shared with students at their orientation assemblies.

Clubs – The specifics of the intramural club program vary from year to year depending on the interest of the students and the availability of staff. These opportunities include drama clubs, music, and other special interests and recreational activities. Students should pay attention to announcements and the student bulletin displayed on the TVs during lunch as information regarding these activities is communicated in those formats. Math Counts, Video Club, Cooking Club, Reading Olympiad, Community Service, Uganda Pen Pals, Knitting Club, Art Studio/Diversity Club, and Walking Club are a sampling of last year’s club offerings. All current year clubs will be shared with students at their orientation assemblies.

Late Buses – Late buses will not be provided for after-school activities. Students staying after school should coordinate their rides before the end of the school day.
Anti-Hazing, Anti-Bullying, and Unlawful Harassment

ANTI-HAZING

Hazing activities of any type are inconsistent with the educational goals of the District and are prohibited at all times.

Per Policy #247: https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D

Hazing occurs any time a person intentionally, knowingly or recklessly, for the purpose of initiating, admitting or affiliating a student into or with an organization, or for the purpose of continuing or enhancing a student's membership or status in an organization, causes, coerces or forces a student to do any of the following:

1. Violate Federal or State criminal law.
2. Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm.
3. Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements.
4. Endure brutality of a mental nature, including activity adversely affecting the mental health or dignity of the individual, sleep deprivation, exclusion from social contact or conduct that could result in extreme embarrassment.
5. Endure brutality of a sexual nature.
6. Endure any other activity that creates a reasonable likelihood of bodily injury to the student.

Aggravated hazing occurs when a person commits an act of hazing that results in serious bodily injury or death to the student and:

1. The person acts with reckless indifference to the health and safety of the student; or
2. The person causes, coerces or forces the consumption of an alcoholic liquid or drug by the student.

Organizational hazing occurs when an organization intentionally, knowingly or recklessly promotes or facilitates hazing.

Any activity, as described above, shall be deemed a violation of this Policy, regardless of whether the consent of the student was sought or obtained or whether the conduct was sanctioned or approved by the student organization.

Student activity or organization means any activity, society, corps, team, club or service, social or similar group, operating under the sanction of or recognized as an organization by the District, whose members are primarily students or alumni of the District.

Bodily injury shall mean impairment of physical condition or substantial pain.
Serious bodily injury shall mean bodily injury which creates a substantial risk of death or which causes serious, permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates.

Any form of hazing that is part of a student activity or organization is expressly prohibited, regardless of whether the conduct occurs on or off school property or outside of school hours.

No student, parent/guardian, coach, activity sponsor, volunteer or District employee, administrator, representative, agent, or contractor shall plan, direct, encourage, assist, engage in, tolerate, condone, ignore, or fail to properly report or investigate any known or reported incidents of hazing activity.

The District will promptly investigate all complaints or other reports of hazing in the same manner as other student disciplinary investigations. The District will administer appropriate discipline to any individual who violates this Policy, in accordance with applicable Board policies, administrative regulations, and any applicable code of conduct or collective bargaining agreement. Complaints or other reports of hazing may also be referred to the appropriate law enforcement agency for investigation, as determined by the Superintendent or designee.

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be maintained in accordance with law and the District’s legal and investigative obligations.

Reprisal or retaliation relating to reports of hazing or participation in an investigation of allegations of hazing is prohibited and shall be subject to disciplinary action.

Students who believe they or others have been subjected to hazing are encouraged to promptly report such incidents to their principal, assistant principal, athletic director, school counselor, coach/activity sponsor, or other trusted school official. Complaints of hazing by a student against another student shall be handled in the same manner as other student disciplinary investigations.

Parents/guardians, administrators, coaches, activity sponsors, volunteers, District employees, representatives, agents, and contractors shall be alert to incidents of hazing and potential hazing and shall promptly report such conduct to their immediate supervisor or the appropriate building principal.

If an investigation results in a substantiated finding of hazing, the investigator shall recommend appropriate disciplinary action up to and including expulsion and criminal prosecution, as circumstances warrant, in accordance with Board Policy and applicable law. The student may also be subject to disciplinary action by the coach or activity sponsor, up to and including removal from the activity or organization.
ANTI-BULLYING

Per Policy #249:  https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#

The District recognizes that bullying of students has a negative effect on the educational environment of its schools. Students who are bullied, intimidated or fearful of other students may not be able to take full advantage of the educational opportunities offered by the school District. Bullying can also escalate into more serious violence. Therefore, the District strives to offer all students an educational environment and prohibits bullying, as defined below.

**Bullying** shall mean harassment, attack(s), or intentional electronic, written, verbal, or physical act(s), perpetrated by a student or group of students on another student or students, which meet all the following criteria:

a. Occur during the school day, on school property, on a school bus, at a school-sponsored activity or event, going to and from school, as well as any other location where the school has legal jurisdiction over a student's conduct (including cyberbullying as defined below);

b. Are severe, persistent or pervasive; and

c. Include any written, verbal, or physical act including but not limited to:
   i. Physical - hitting, kicking, spitting, pushing, stealing and/or damaging personal belongings, sexual acts, and invasion of another's personal space in an aggressive manner.
   ii. Verbal/Written - taunting, malicious teasing, name calling, making threats, and sexual innuendo/remarks including via phone or a part of cyberbullying as defined below.
   iii. Emotional - spreading rumors, manipulating social relationships or environment, engaging in social exclusion, extortion, ridiculing, and intimidation.

**Cyberbullying** is defined as engaging in a continuing course of conduct with the intent to harass, annoy or alarm, by making any of the following, by electronic means, directly to another student or by publication through an electronic social media service; (a) a seriously disparaging statement or opinion about the student's physical characteristics, sexuality, sexual activity or mental or physical health or condition; or (b) a threat to inflict harm that is severe, persistent or pervasive and has the effect of doing any of the following:

1. Substantially interfering with a student's education;
2. Creating a threatening environment; or
3. Causing substantial disruption of the orderly operation of the school.

The District expects teachers and other employees responsible for student supervision who observe or become aware of an act of bullying to take immediate, appropriate steps to intervene. If the teacher or other employee believes that his/her intervention has not resolved the matter, or if the bullying persists, s/he shall report the bullying to the school principal or his/her designee in a timely manner for further investigation.

All other employees who observe or become aware of an act of bullying shall immediately report the bullying to the school principal or his/her designee in a timely manner for further investigation.
Parents/guardians, school volunteers, student teachers and other non-employee adults who observe or become aware of an act of bullying shall immediately report the bullying to the school principal or his/her designee in a timely manner for further investigation.

**UNLAWFUL HARASSMENT**

*Per Policy #248: [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#]*

The Board prohibits all forms of unlawful harassment of students and third parties by all district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages students and third parties who have been harassed to promptly report such incidents to the designated employees.

The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals nor retaliation shall occur because of good faith charges of harassment.

**Harassment** shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, gender, age, disability, sexual orientation or religion when such conduct:

1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening or abusive educational environment.
2. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance.
3. Otherwise adversely affects an individual's learning opportunities.

**Sexual harassment** shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:

1. Submission to such conduct is made explicitly or implicitly a term or condition of a student's academic status.
2. Submission to or rejection of such conduct is used as the basis for academic or work decisions affecting the individual.
3. Such conduct deprives a student of educational aid, benefits, services or treatment.
4. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the student's school performance or creating an intimidating, hostile or offensive educational environment.

Examples of conduct that may constitute sexual harassment include but are not limited to sexual flirtations, advances, touching or propositions; verbal abuse of a sexual nature; graphic or suggestive comments about an individual's dress or body; sexually degrading words to describe an individual; jokes; gestures, pin-ups; calendars; objects; graffiti; vulgar statements; abusive language; innuendoes; references to sexual activities; overt sexual conduct; or any conduct that
has the effect of unreasonably interfering with a student's ability to work or learn or creates an intimidating, hostile or offensive learning or working environment.

Each student shall be responsible to respect the rights of their fellow students and district employees and to ensure an atmosphere free from all forms of unlawful harassment.

A student or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal or a district employee. If the building principal is the subject of a complaint, the student, third party or employee shall report the incident directly to the Compliance Officer (Director of Human Resources).

If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district will take prompt, corrective action to ensure that such conduct ceases and will not recur.

Disciplinary actions shall be consistent with the Student Code of Conduct, Board policies and district procedures, applicable collective bargaining agreements, and state and federal laws.

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**EVENING ACTIVITIES**

Students involved in evening activities, such as dances, parties, plays, concerts, etc., are required to arrive on time and asked to remain on school grounds for the entire time of that activity. Students who leave school grounds without prior school permission will be sent home with their parents and will be subject to disciplinary action. Parents are expected to arrange for prompt pick-up of their children after all evening activities.

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**STUDENT TRANSPORTATION**

Information regarding bus transportation is available from the school district Transportation Office. Bus stop information is mailed home prior to the start of school. Students are expected to follow all bus rules for safety and behavior. Bus students may lose riding privileges for misbehavior on the bus or at stops. The conduct of students to and from school is an important part of the total school program. Maintaining good order on school buses requires the cooperation of students, parents, teachers, principals, and bus drivers. The School Board expects students to conduct themselves in a responsible and safe manner while riding on district-owned vehicles and/or using contracted transportation services.
Student Behavior Expectations
Responsible Bus Loop and Front of School Behavior

- Students will be cooperative and respectful to the crossing guard, bus drivers, and supervising teachers.
- Students will cross at the crosswalk, following the directions of the crossing guard.
- Students will remain on the school grounds after being dropped off in the morning and prior to boarding the bus in the afternoon.
- Prior to 7:50 a.m., students will report directly to the cafeteria. They are not allowed to congregate in the hallways or stairwells.
- Upon departing the school at the end of the school day, students who board buses in the bus loop will exit using the stairwells closest to the bus loop.
- Students who are to be picked up by a parent will exit using the correct crosswalk stairwell and cross with the appropriate crossing guard.
- At the end of the day, students expecting to board buses will remain on the sidewalks in the bus loop area and in front of school. Students awaiting buses are not allowed to play on the field or walk into town. Students must board the bus quickly, as buses will not stop in the bus loop to pick up late students once they are loaded and have begun to leave the bus loop.
- Students will **walk** in the bus boarding areas, staying in the designated area until the bus is stopped, the driver is on the bus, and the driver signals the students to board.
- Students will board the bus single file.
- Students will remain seated on the bus, facing forward, keeping their hands, feet, and all objects to themselves.
- Students will speak in conversational voices on the bus.
- Food or drink is not permitted on the bus.

The following procedures and regulations apply to all students transported by the Radnor School District: (See Board Policy and Administrative Regulation 810 (Transportation))
https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#

**School Vehicle Conduct**

Students are reminded that all school rules remain in effect when traveling on school vehicles and at pick-up and drop-off locations. Violations of such rules and/or the rules/regulations may lead to school-based discipline in accordance with Board Policy and the applicable student handbook which may include, but not be limited to, loss of riding privileges. Additionally, the following shall apply:
• Items such as gym bags, band instruments and school projects shall not be allowed on the school vehicle unless they can be held on the student’s lap without endangering the safety of others.

• The following forms of activity on school vehicles will not be tolerated:
  o Fighting.
  o Use of tobacco or electronic smoking products.
  o Damaging property.
  o Standing or walking while the school vehicle is in motion.
  o Throwing items out of windows.
  o Parts of the body hanging out of windows.
  o Use of electronic devices in a way that is distracting or disruptive to the driver.
  o Excessive noise.
  o Profane language.
  o Tampering with emergency door/safety equipment.
  o Refusing to obey driver.
  o Misconduct at a pick-up or drop-off location which violates the property rights of people who reside at or near the stop, or conduct which is hazardous to other students waiting for the school vehicle.
  o Riding a school vehicle other than the one to which assigned, without prior approval.
  o Any unfavorable conduct not specifically covered in the preceding regulations but which is determined by the bus driver to be detrimental to the safe operation of the school vehicle.
  o Any conduct in violation of Board Policy, school rules or any applicable Student Code of Conduct

If a student violates the School Bus Regulations and the situation warrants, the bus driver will submit a Discipline Report on the incident. This report will be submitted to the school principal, who will investigate and take appropriate action in dealing with the matter. All questions and problems concerning student discipline should be referred to the principal of the appropriate school. It should be noted that if a student is to be disciplined for a violation of the rules and regulations more than once, the discipline for each incident will become progressively more severe, depending on the circumstances of each incident.

Video Cameras and Audio Recordings on School Vehicles

The Board of School Directors has authorized the use of video and audio recording on school vehicles for disciplinary and security purposes. The intention of video and audio recording on school vehicles is to provide a safe environment for students, school personnel and contracted personnel.
SECTION IV: ATTENDANCE AND DISCIPLINE
Radnor Middle School is dedicated to the education of all students. Radnor Middle School staff, together with the parents and members of the wider community, encourages all students to grow academically, socially, and emotionally during their middle school years. Students need consistent messages from staff regarding acceptable and unacceptable behaviors to respond in the expected manner. For this reason, the Radnor Middle School Code of Conduct provides guidelines for student behavior, which emphasize treating everyone with dignity and respect, cooperating with others, being truthful, and conducting oneself in a safe and responsible manner.

The role of students at Radnor Middle School is to conduct themselves in a manner that reflects the adherence to the Radnor Township School District’s Policy 218.3 Code of Conduct [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#)

Through their years at Radnor Middle School, it is expected that students will take increased responsibility for their own learning and social actions. In doing so, students will act in a manner that affords every other student the opportunity to learn in an environment which is safe and free from distractions.

At Radnor Middle School, students must continue to develop self-respect while respecting the rights of others. Cooperation with others in the school community is a shared responsibility as students grow socially. Older students should act as role models for younger students at Radnor Middle School. Being more mature, they should be willing to accept additional responsibilities as they earn additional privileges. Students should leave Radnor Middle School able to view themselves as members of a grade level community unified by understanding and respect for individual differences.

Radnor Middle School students and staff delineated the following student roles and responsibilities:

1. Arrive to school on time.
2. Attend school daily.
3. Learn and follow all school rules and procedures.
4. Observe time limitations for arrival to Advisory and classes.
5. Use proper manners, particularly in the cafeteria and auditorium.
6. Respect self and all others.
7. Avoid hurtful language.
8. Use appropriate channels (individual teachers, counselor, student council, or office staff) to express concerns, fears, or complaints.
9. Cover all textbooks and respect all school district property.
10. Keep lockers neat. Use only locker assigned to you.
11. Admit mistakes and accept responsibility for one’s actions.
12. Behave appropriately on all field trips.
Students have certain rights, and there are procedures the student and parent can take if they do not agree with the school’s action. It is important that parents talk first with the school personnel directly involved before taking other action.

In any disciplinary situation, students have the right to know the charges and the right to tell their side of the story.

**RADNOR MIDDLE SCHOOL CODE OF CONDUCT**

All staff and students at Radnor Middle School work together to help each other reach their fullest potential. Everyone is treated with respect and dignity. Any behavior or action that helps someone grow and mature is encouraged. Radnor Middle School staff will help students reflect on the Radnor Middle School behavior guidelines for success, which follow:

- **Safety:** Are my actions safe for myself and for others?
- **Respect:** Do my actions show respect for myself and for others?
- **Honesty:** Do my words and actions represent truth?
- **Responsibility:** Do my actions show that I strive to meet others’ expectations?
  
  Am I a dependable member of the school community?
- **Courtesy:** Do my actions help make this a place where people feel welcome and accepted, and where they can do their work without disruptions?

Radnor Middle School also acknowledges that many students report to school and are respectful, dependable, and courteous school members. To this end, teachers, staff, and administrators spread the word about students who do small but impactful deeds of kindness and responsibility to make RMS a better learning and social environment, welcoming all. Whenever a student is observed performing one of these intentional random acts, a “Positive Behavior Notice” is completed and given to the student, parent, and a copy is placed in his/her file. This system has helped to build our school as a positive community.

**Instructional Behavior Plan**

Radnor Middle School has developed a behavioral support program that is instructional, at first, in assisting students to become responsible, productive, and self-disciplined citizens within the school and community. The school is also obligated to prevent students from interfering with the educational environment and instructional program of others. Disciplinary consequences may need to be imposed for the academic, social, and emotional well-being of all at the middle school.
Radnor Middle School’s Behavior Plan is developed from basic assumptions for handling disciplinary problems. Adult behaviors and student behaviors are closely linked in matters dealing with student discipline. Approaches that are productive when used by teachers and administrators and that have been based upon knowledge of child development, learning theories, and sound pedagogy are tenants within the Middle School plan. These basic assumptions for handling disciplinary problems are:

- It is preferable to try to identify causation whenever possible in guiding student behavior rather than to treat the behavior in isolation. It is doubtful that student misbehavior will be remedied in the absence of knowing reason and/or purposes.
- All behavior is caused by internal needs of the student (child), by external factors, or by an interaction of these forces. An awareness of causation can facilitate a more effective and intelligent response to specific behaviors.
- The use of positive, or at least neutral, techniques is more productive when guiding students than the use of negative methods. Positive responses in disciplinary situations contribute to the maintenance of productive human interaction.
- Versatility in the resolution of disciplinary problems is more effective than reliance upon any single technique.
- Over the long haul, approaches that foster the development of internal behavioral controls and problem solving are more productive than those that rely upon external controls or authoritarianism to keep the immediate peace. The ultimate objective is to foster self-discipline.
- Strategies and alternatives for disciplining students in anything less than a constructive way are fruitless.
- Quality instructional programs are inextricably linked to sound discipline.

Teachers and administrators must use alternative approaches to discipline that are appropriate to meet the individual needs of students. Teachers and administrators must exercise discretion in dealing with student misconduct. A rigid system of mandatory discipline responses for certain offenses seldom proves workable because it fails to recognize the specific circumstances surrounding some instances of misconduct. On the other hand, discipline administered on a case-by-case basis with considerable flexibility of response is often inconsistent, inappropriate, and inequitable. Considering the limitations inherent in both the rigid and flexible approach to discipline, the following guidelines are presented:

- Rules, regulations, and disciplinary procedures should explicitly define unacceptable student behavior and should carefully describe the disciplinary actions attached to each incident of misconduct. Where several options might be appropriate for the same type of offense, the circumstances under which each would be applied should be carefully considered.
- Fixed responses should be prescribed for certain offenses. The more serious kinds of misconduct generally should elicit the same type of action in each instance. Discretion
in administering the recommended disciplinary response should be applied only in unusual circumstances.

- Teachers and administrators must avoid situations where there may appear to be preferential treatment in the administration of the Code of Conduct and a disciplinary response.

- All school staff members, students, and parents should know the student Code of Conduct and behavior plan. Violations of the Code and plan should never be ignored, and all offenders should be dealt with in a consistent manner that embodies fairness, reasonableness, equitable treatment, and guidance in the development of student self-discipline.

- Rules, regulations, and disciplinary procedures should not be reduced to a catalog of “Do not…” While it is essential for students to know what behaviors are unacceptable, the Code of Conduct should also stress positive behaviors expected of responsible students. Practical standards rather than idealistic generalizations should be the measure. In the handling of individual disciplinary matters, there is never justification for public humiliation, the use of sarcasm, demeaning comments, or any other form of abusive language or abusive treatment when interacting with students.

In keeping with these philosophical guidelines and the Radnor Township School District’s Code of Conduct Policy, Radnor Middle School has developed a Code of Conduct and written an Instructional Behavior Plan.

The teaching staff will be the primary source of interventions for misbehavior, as most misbehaviors are minor and would be handled by the classroom or supervising teacher. Students should be informed in advance that certain behaviors are unacceptable and will lead to consequences. Interventions for misbehavior will be most effective if implemented consistently and calmly.

Because the needs of sixth graders differ from eighth graders, just as the developmental and maturational level of children may vary at any single grade level, no explicit set of consequences can be appropriate for all middle school students. Yet the following set of consequences, with guidelines for their implementation and enforcement, has been reasonably standardized to promote consistency in application.

**LEVEL I MISBEHAVIORS**

Level I student misbehaviors impede orderly classroom procedures, infringe upon the rights of others to learn, and interfere with the orderly operation of the school. Activities at this level are considered mostly minor infractions and are the most prevalent among middle school students.

These misbehaviors are handled by the observing staff member, but sometimes may require the intervention of a Counselor or Administrator.
Examples of Level I Misbehaviors

Lack of required class materials
Failure to complete assignments
Lateness to class
Failure to cooperate
Inappropriate behavior
Disruptive behavior
Inappropriate dress
Disrespect
Defiance
Inappropriate language
Abuse of school property, books, lockers, etc.
Eating food in hallways/classrooms
Littering
Malicious teasing and mischief
Academic dishonesty – cheating, plagiarism

Procedure

The supervising staff member or observer immediately intervenes and applies the most appropriate disciplinary action, including parental notification of the continued or increased behaviors.

Intervention Options

Verbal reprimand
Verbal rehearsal of the expected behavior
Positive practice of the expected behavior
Conference with student
Classroom/team area school community service
Academically dishonest work receives the grade of zero
Isolation/removal from activity
Conflict resolution
Behavior contract
Teacher detention
Team/grade level detention
Parent contact
Conference with counselor
Referral to Student Assistance Team (MS HOPE)
Referral to Counselor/Administrator
Other options as deemed appropriate
LEVEL II MISBEHAVIORS

Level II student misbehaviors are chronic or serious actions that disrupt the learning environment or interfere with the social and emotional well-being of the student as well as of others in the school community.

These infractions generally require the intervention of an Administrator because previous behavioral instruction or Level I interventions have failed to change the child’s behavior.

Examples of Level II Misbehaviors

Repeated, chronic, or serious Level I misbehaviors
Leaving school or an assigned area without permission
Cutting class (includes advisory and sos)
Failure to cooperate with substitute teachers
Failure to identify oneself correctly
Forgery
Academic dishonesty (cheating, plagiarism, etc.)
Violation of computer “acceptable use” policy
Vandalism/graffiti
Unauthorized sales
Gambling
Obscene gestures or actions
Profane or obscene language
Intimidation or harassment of other persons
Sexual harassment
Fighting
Trespassing
Bullying / Cyber bullying

Procedure

The staff member or observer immediately intervenes and takes appropriate disciplinary action and/or refers the student to an Administrator. The teacher must file a proper and accurate written report of the incident for each child involved, including reports of prior incidents and the actions taken. A conference is held with the student (other students, staff, and/or parents are included as needed) and an appropriate intervention is determined.

The parent(s) and referring staff are notified of the action taken and a record of the student’s behavior and consequence(s) will be maintained by the Administration.
**Intervention Options**

Any appropriate response or disciplinary option from Level I
Counselor/Administrator conference with student
Counselor/Administrator contact/conference with parent(s)
Conflict resolution/mediation
Ongoing conflict resolution sessions
Social skills instruction
Counseling
Behavior contract/behavior modification procedure
Restricted school activity
Detention
Grade of zero given for academically dishonest work
Schedule/program modification
Reparation/restitution of damages and/or loss
School community service
Administrative conference/intervention
Social probation
In-school suspension
Out-of-school suspension
Possible referral for expulsion, depending on the severity of the offense

**LEVEL III MISBEHAVIORS**

Level III misbehaviors are chronic and/or serious actions specifically and/or willfully directed against persons or property in the school community. These behaviors are more serious because they may pose a threat to the social and emotional well-being of an individual, the safety of an individual, or the safety of the school community. Violations of Radnor Township School District policies and the law also are Level III offenses. School policies include, but are not limited to, *The Safe Schools Act, Use of Tobacco and Electronic Smoking Products SB Policy #222, Unlawful Harassment Policy SB Policy #248, Acceptable Use Policy SB#815* (see RTSD website).

**Examples of Level III Misbehaviors**

Repeated, chronic, or more serious Level II misbehaviors
Theft
Extortion
Indecent exposure
Tampering with or pulling the fire alarm
Possession, use, and/or distribution of matches or a lighter
Possession, use, and/or distribution of firecrackers, poppers, smoke bombs, etc.
Possession, use, and/or distribution of tobacco and tobacco-related products
Procedure

An Administrator investigates the incident. The Administrator will meet with the student and confer with the parent(s) about the student’s misconduct and the resulting disciplinary action. The referring staff member is notified of the action taken. A record of the offense and consequences is maintained by the Administration.

When applicable, law enforcement officials and other outside agencies are contacted.

Intervention Options

Any appropriate response or disciplinary option from Level II
Administrative intervention
Contact with outside agencies (with parent permission, as needed)
Legal intervention
Monetary fine as stipulated by The Tobacco Law (First Offense: Fifty dollar ($50.00) fine)
Other options as deemed appropriate

LEVEL IV MISBEHAVIORS

Level IV misbehaviors are actions which require review by the RTSD superintendent or designee, which may result in the removal of the student from school, the intervention of law enforcement authorities, and/or action by the RTSD Board of School Directors.

Level IV misbehaviors threaten the health, safety, and welfare of an individual and/or the school community. School policies include, but are not limited to, Controlled Substances/Paraphernalia SB Policy #227, Policy on Weapons SB #218.1.

Examples of Level IV Misbehaviors

Repeated, chronic, or serious Level III misbehaviors
Possession, use, and/or distribution of drugs and/or alcohol
Arson
Selling of unauthorized or illegal substances
Assault (verbal as well as physical) and/or battery
Possession, use, and/or distribution of a weapon or facsimile of a weapon
Bomb threats or other terrorist threats
Please refer to Radnor Township School District Policy #218.2 Terroristic Threats / Acts

Procedure

The Administrator investigates the incident. The Administrator meets with the student and confers with the parent(s) about the student’s misconduct and the resulting disciplinary action. The
Superintendent is alerted to the situation and determines the appropriate consequence, meeting with the parent, as appropriate.

When necessary, the superintendent recommends a course of action to the Board of School Directors. When applicable, law enforcement officials and other outside agencies are contacted.

The referring staff member is notified of the action taken. Administration will maintain a record of the offense and the resultant consequence.

**Intervention Options**

- Any appropriate response or disciplinary option from Level III Administrative intervention
- Contact with police and juvenile authorities – *School Board Policy #225 Relations with Law Enforcement Agencies* – details police interrogation.
- Contact with outside agencies (with parent permission, as needed)
- Legal intervention
- Alternate placement
- Expulsion
- Other options as deemed appropriate

**Discipline for Special Education Students**

All students are encouraged and expected to comply with our school-wide Code of Conduct. However, we do recognize that there are some students identified as requiring Special Education, for which an Individualized Education Plan (IEP) has been developed to address learning and behavioral needs. Some IEPs may include behavior plans specifically developed to teach appropriate behaviors and to determine staff responses and consequences. For Special Education students, the IEP and/or state regulations and guidelines and federal law may supersede the school policy for discipline. Therefore, discipline procedures for students with IEPs may be individualized and unique. These discipline procedures may require an IEP meeting to be scheduled to update and/or revise the document due to a student discipline occurrence.

**GAMBLING AND SALES**

Students are not permitted to bet or gamble on sports or other events at school. Students are not permitted to sell items or goods for personal profit. Sales sponsored by outside organizations must be approved by the principal.
**WEAPONS**

Weapons or reasonable lookalikes may not be brought to school, on the bus, or to any school activity. According to the Pennsylvania law and Board Policy, students who do so may be expelled for at least one (1) full school year. *Radnor School Board Policy #218.1* covers in detail the consequences for weapons violations. 


**LOCKERS**

The school assigns lockers, and students are expected to use their assigned locker. Any changes require official school permission. The school issues, free of charge, a standard school combination lock when a student enters the 6th grade or first enrolls. Students are expected to keep and use that lock for their entire time at RMS. **ONLY STANDARD RMS LOCKS MAY BE USED ON HALL LOCKERS.** Other locks will be cut off, if necessary. If a student loses a lock, a replacement lock may be purchased at the school office for **$10.00**. Any problems with lockers should be reported to the Advisory teacher. Locker visits may be limited by an academic team, with many teams requiring that students use their lockers only at specific times during the school day.

Students are responsible to keep lockers clean and in good order. Any locker decorations should be in good taste. Writing in lockers is not acceptable and students should only apply stickers that are removable.

Students are to keep combinations to themselves and must assume responsibility for any missing items should combinations be shared. Students are not to share a locker. Students must accept the consequences of any problem caused by such sharing.

Lockers are school property and are given to students on loan for the school year. As school property, lockers may be searched and illegal or dangerous materials seized by school officials for reasonable suspicion or cause. School officials reserve the right to have general locker openings to help provide for clean lockers and orderliness. Officials will use their best judgment to protect students’ rights to privacy. Officials may remove illegal, inappropriate, or dangerous materials. *Radnor Township School Board Policy #226 Searches* provides details regarding the search of student storage areas.

COMPUTERS: Acceptable Use of Internet, Computers, and Network Resources

Board Policy #815 - Acceptable Use of Internet, Computers, and Network Resources

All Radnor students have access to a range of technologies, including desktops, laptops, interactive white boards, and the wireless network. Students of the Radnor Township School District are not allowed to intentionally damage equipment or electronic files or tamper with the network in any way.

The district is not responsible for any work that could be lost while working on the network.

The district aims to protect students from unwanted or inappropriate digital contact. Cyber bullying is not tolerated. Students and families are asked to report hurtful or inappropriate communications to teachers or administrators immediately. All students are expected to be responsible digital citizens and respect the rights and privacy of students and teachers on the network; this includes students not sharing passwords with others. Students are to follow all copyright laws and refrain from downloading games and videos. Downloading these files uses bandwidth that prevents others from using the network for legitimate educational purposes.

Those who do not follow the Acceptable Use Policy, which can be found in its entirety in Board Policy 815 on the District’s website, may lose computer privileges, network access privileges, or other disciplinary action may be taken.

https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#

Board Policy #815.1 - Social Media - Employee and Student Use

The District recognizes the degree to which social media (blogs, micro blogs, social networks, media-sharing sites, wikis, and the like) are part of our everyday lives. The District understands that these tools can have a place in education when used to further student inquiry, investigation, and communication.

Teachers may choose to use social media in the classroom to support curriculum and instruction where interactions focus on school-related content and issues. If they choose to do so, teachers must create an account dedicated to their professional work and represent themselves as themselves, not as the District. Teachers are not permitted to engage in online friendships with students and are asked to carefully consider online friendships with parents or guardians of students.

Students and teachers may not communicate online in ways that are hurtful or inappropriate or share inappropriate media of any kind. Teachers and students must only represent themselves as themselves, and not as the District in any way. Violations of this policy may result in loss of
Those who do not follow the Social Media Policy may lose computer privileges, network access privileges, or other disciplinary action may be taken.

For more information on RTSD’s Social Media Policy and additional resources, please visit [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#)

**ABSENCE PROCEDURES**

State law requires that a school maintain accurate attendance records. Therefore, the advisory teacher takes a daily attendance check at the beginning of each day.

1. If a student will not be in school on a day, the parent/guardian must call the prescribed Safe Arrival Line (610-688-0930) to notify the school of the child’s absence. When school personnel are not notified, a daily automated call will be made to the parent/guardian to verify the student’s absence and determine the reason.

2. After 7:50 a.m., a student arriving late must first report to the Attendance Office to ensure that accurate records are maintained. Thus, a student arriving after the start of advisory must have an admission slip from the Attendance Office to enter any classroom.

3. Lateness to school can become an increasing problem, resulting in loss of instructional time and interruption in the learning process for others in the classroom. Therefore, Radnor Middle School institutes a more stringent approach. Disciplinary action, such as detention, will result following a student’s fifth unexcused lateness to school. Parents must help to structure a morning schedule for their children that will get them to school on time and begin to establish productive and responsible life-long work habits.

4. Chronic unexcused absences to school can become an increasing problem resulting in loss of instructional time and interruption in the learning process for others in the classroom. Therefore, Radnor Middle School institutes a more stringent approach. Disciplinary action may occur, including letters being sent home notifying parents of the situation, and the possibility of referrals and notification to the appropriate truancy-related agency and/or authorities.

5. To participate in after-school or evening activities, including sports and dances, a student must arrive in school by 11:20 a.m. and actively participate in the remainder of the day.

6. Parents wishing to take students on a family trip of an educational nature must write a letter to the principal indicating the nature and duration of the trip. Only a total of five (5) such days will be excused in a single school year. Please refer to the Board Policy #204 that can be found on the RTSD website. [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#)
ABSENCE/LATE ARRIVAL/EARLY DISMISSAL
OVERVIEW

Absence from School

If your child will not be in school, you should call the RMS Safe Arrival Line (610) 688-0930 to inform us that your child will not be in school that day. If the school is not notified on the day of your child’s absence, a daily automated call will be made to your home to verify the student’s absence and to determine the reason.

If your child will be absent more than three (3) days, we will collect work for your child upon request. You may request the homework by calling the Safe Arrival line.

When your child returns to school, he/she should have an official absence excuse card explaining the reason for his/her absence.

Attendance regulations are governed by the School Code of Pennsylvania and Radnor Township School District Board Policy #204, which includes many specific reasons for which a student may be excused from school for all or part of a school day. These include:

- Illness
- Family Emergency
- Death of a Family Member
- Participation in a musical performance in conjunction with a national veterans' organization or incorporated unit for an event or funeral. The national veterans' organization or incorporated unit must provide the student with note in advance of the absence indicating the date, location and time of the event or funeral.
- Medical or Dental Appointments
- Authorized School Activities
- Pre-Approved Educational Travel, Including College Visitations. This category of absence in limited to 5 school days per school year.
- Pre-approved religious instruction (limit 36 hours per year)
- Bona Fide Religious Holiday
- For purposes of receiving tutorial instruction in a field not offered in the District’s curricula when the excusal does not interfere with the student’s regular program of studies, the qualifications of the tutor or instructor are satisfactory to the Superintendent or his/her designee, and permission for such excusal is sought in writing by the parent/guardian of the child in advance of the commencement of such tutoring
- When the student is required to leave school for the purposes of attending court hearings related to their involvement with the county children and youth agency or juvenile probation office.
• If the student is absent due to participation in a project sponsored by an organization that is eligible to apply for a grant under the Pennsylvania Agricultural Fair Act.

• If a student is dismissed from school during school hours for health-related reasons by a certified school nurse, registered nurse, licensed practical nurse or a school administrator or designee employed by the District.

• To obtain professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.

• If a student whose parent or legal guardian has been called to duty for, is on leave from, or is immediately returned from deployment to a combat zone or combat support posting, with regard to school attendance, tests and extra-curricular or cocurricular activities, at the discretion of the Superintendent or designee, no penalties shall be imposed for absences of up to five (5) days. Teachers shall assist students in making up work caused by such absences.

• Where the Superintendent has approved an attendance plan necessitated by rare and extraordinary circumstances. In this context, “rare” means typically no more than 1 or 2 per year District-wide and “extraordinary circumstances” means the student is engaged in a profession or activity at a nationally recognized level.

It is important for parents to realize that other reasons for missing school, such as those listed below, will result in an unexcused absence or lateness. This list includes but is not limited to:

- Oversleeping
- Missing the bus
- Babysitting
- Shopping
- Participating in private hobbies or lessons
- Studying for an examination or preparing a term paper
- Car problems
- Family vacations that are not pre-approved
- Unauthorized college visitations

Students who are absent have three (3) calendar days from the date of the absence to submit a written absence note to the attendance office to have the absence excused. **Failure to do so will result in having that absence permanently coded as unexcused.**

**School Response to Unexcused Absences**

As outlined in more detail in Administrative Regulation 204 (Attendance), which can be found on the District’s website, the District is required by law to take certain actions when students are truant and habitually truant, as defined in Pennsylvania law. Students and their parents may be required to attend a School Improvement Attendance Plan meeting, and referrals may also need to be made to school-based or community-based attendance improvement programs, the Delaware County Office of Children and Youth, and/or the local the magisterial district judge.
Additional information regarding attendance in Radnor Township School District can be found on the district website (https://www.rtsd.org/domain/54) and in School Board Policy and Administrative Regulation 204 (Attendance).
https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D

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**Lateness to School**

Please make every effort to have your child to school on time every day. While we understand there will be times when your child may be late due to illness, medical appointments, weather conditions, or recognized religious services, under normal circumstances students should be at school by 7:40 a.m. If your child is tardy for any of the above reasons, please send in a parental/guardian or physician note indicating the reason for the lateness and have your child sign into school at the Attendance Office. You may also call the RMS Safe Arrival Line, 610-688-0930. These late arrivals will be considered excused.

Examples of unexcused lateness to school include, but are not limited to, oversleeping, missing the bus, personal transportation problems, etc. Five (5) unexcused tardies to school may result in the assignment of detention on the 6th unexcused lateness.

** See item #3 above for potential consequences.

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**Early Dismissal from School**

For any student who needs to be dismissed from school early, please send in a note with your child and have him/her show it to their teacher to use as a pass to go to the Main Office for dismissal. In a case where you did not send a note with your child, please call our Attendance Office (610) 386-6300, ext. 7506, so we are able to have your child waiting for you when you arrive.
SECTION V:
GENERAL INFORMATION
Technology at RMS

Radnor Middle School is proud to provide many computers for student use during the school day. Often, students are assigned projects that require work at home. To allow for compatibility, please consider the following when bringing work from home to school.

- With little exception, school computers use Windows and are equipped with software that can support universal file types. To be sure that the documents can be opened at school, it is recommended that documents are saved or files exported as a type that RMS already supports!

- If making a presentation at RMS, it is recommended that the presentation be tested on the school computer at least 24 hours in advance. This will allow time to resolve issues, if necessary.

ELEVATOR USE

Use of the school elevator is restricted to those students who are unable to use the stairs due to disability or injury. For short-term use (1 day), students who wish to use the elevator must bring a note from a parent/guardian and give it to the Attendance Secretary. For long-term use, students must bring in a note from a physician specifically requesting such use and give it to the School Nurse. Students using the elevator must abide by the following:

- Student should ride the elevator alone, or with ONE HELPER to assist with books.

- Student use of the elevator is confined to the regular school day.

- In the event of fire evacuation or a drill, students may never use the elevator. Students should proceed to the nearest stairwell landing fire evacuation zone.

- Playing on the elevator will result in loss of elevator privilege.

- The elevator key must be returned at the end of each school day, even for cases of prolonged use.

- Loss of key will result in a $10 replacement charge.
BOOK BAGS

Students may use book bags to carry books and materials to and from school. However, once in school book bags must remain in lockers.

BICYCLES, SKATEBOARDS, AND ROLLER BLADES

Bike racks are available for those students who choose to ride their bike to school. The school, however, cannot be responsible for the safety and/or security of bikes. Bikes, skateboards, and roller blades are not to be ridden on school property at any time. Please note that the town of Wayne has passed an ordinance forbidding the use of skateboards and roller blades in the central business area.

Students who ride bikes to school should wear helmets.

STUDENT DRESS

In accordance with Board Policy 221, https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D the Board of School Directors recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. However, the Board has the authority to impose limitations on students' dress in school. As such, student’s clothing must be clean and in accord with health and safety regulations of the Commonwealth of Pennsylvania. In addition, clothing that is indecent, obscene or offensive, that contains overt references to sex, drugs or alcohol, or contains both direct or indirect references to violence or violent groups will not be permitted.

The Board of School Directors will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or affect the health and safety of others. When student dress may constitute student expression, Board Policy 220 Student Expression/Distribution and Posting of Materials shall apply. https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D
Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student.

If any student comes to school inappropriately dressed, the student will be sent to an administrator and asked to change into proper attire. If the student does not have appropriate clothing, the student will remain in the office and parents/guardians will be called to bring their child a change of clothing.

**LUNCH / MEAL CHARGING POLICY**

Lunchtime is intended to be a relaxing and pleasant break in the school day. During this time, students can eat lunch in the cafeteria and have time for unstructured play and social interaction.

While assigned to the cafeteria, students are responsible to stay at their table and to take the responsibility to clean up the area around their table. The teachers on duty dismiss students from the cafeteria. **GLASS BOTTLES AND CONTAINERS ARE NOT PERMITTED.** School procedures state that students should not bring anything other than water in a clear water bottle to school.

**STUDENT MEAL CHARGING POLICY**

Students are not permitted to charge a-la-carte or other nonprogram foods when their individual student accounts lack sufficient funds to cover the cost of the items. Parents/guardians are required to cover negative balances incurred by the student.

Students will be permitted to charge meals, and will not be denied a meal because of insufficient funds in their student meal accounts, unless the District is directed in writing by the student’s parent/guardian.

Students may not be publicly identified or stigmatized, or required to perform chores or other work when they cannot pay or have a negative student account balance. Schools will not require a student to discard a school meal after it has been served to the student, even if the student is unable to pay for the meal or has a negative student account balance. [Note: It shall not constitute public identification or stigmatization of a student for a school to restrict privileges and activities of students who owe money for school meals if those same restrictions apply to students who owe money for other school-related purposes.]

Information on meal prices, menus, how to apply for free or reduced priced meals, how to check a meal balance or add funds can be found on the District’s Food Services webpage at [https://www.rtsd.org/domain/45](https://www.rtsd.org/domain/45). Additional information regarding school meal account procedures can be found in Board Policy and Administrative Regulation 808 (Food Services), which are available on the District’s website.

Student Behavior Expectations - Responsible Cafeteria Behavior

1. Students will go promptly to the cafeteria at their designated grade level lunch unless other arrangements have been made with a teacher. A pass will be required to leave the cafeteria and report to an alternate place.

2. Students will walk into the cafeteria in a quiet and orderly fashion in an effort not to disturb other classes that are in session.

3. Saving places at lunch tables will not be permitted.

4. Students will remain seated while eating food (brown bag lunch, school lunch, snacks, drinks, etc.).

5. Each student will handle and eat only his/her own food. Grabbing, throwing, or playing with food is unacceptable.

6. Students will use good manners and speak in quiet voices.

7. Students will be respectful to other students, cafeteria supervisors, and cafeteria workers.

8. Students will respond quickly, immediately becoming quiet upon seeing the “silent signal” of a raised hand or hearing a microphone announcement requesting silence.

9. Students will listen quietly to announcements.

10. All unopened food and drinks will remain in the cafeteria.

11. Each student will be responsible to clean up food and trash from his/her floor and table area.

12. During the lunch period, students will use only the bathrooms adjoining the cafeteria.

After eating lunch and cleaning up, students will be allowed, on fair weather days, to report to the field.

Student Behavior Expectations - Field/Lunch Activity

1. Students will report to the field after cleaning up in the cafeteria and being dismissed by a duty teacher.

2. Students will walk to the field, exiting through the appropriate doorways.

3. Students will play and socialize within the designated playing areas.

4. Bleachers will be used for sitting and talking.

5. Playground and sports equipment will be properly used.

6. All activities will be safe and with appropriate physical contact for the game/activity of choice.
7. Students will return immediately to the school building upon hearing a whistle blow signaling the end of the lunch period.

8. Students will enter the building, return to the cafeteria, and return to their classes in a quiet and orderly fashion.

**Inclement Weather Days**

On days when the weather does not allow students to go outside, the following alternatives are available:

1. Remain in the cafeteria to socialize.
2. Go to the gym to play basketball, when available.

**Student Behavior Expectations - Gymnasium/Lunch Activity**

1. Students will line up and go with a teacher to the gymnasium.
2. Students must be wearing rubber-soled shoes.
3. Students will be respectful of others during play.
4. When the whistle blows signaling the end of lunch activity, students will quickly return all equipment to the bin.
5. Students will exit the gymnasium quickly and quietly, and return to the cafeteria area for dismissal.

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**STUDENT WELLNESS POLICY**

The District recognizes that student wellness and proper nutrition are related to students’ physical well-being, growth, social and emotional development, and readiness to learn. The Board of School Directors is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience in accordance with evidence-based strategies and techniques. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

A copy of the District’s Student Wellness Policy is available in its entirety in Board Policy and Administrative Regulation 272 (Student Wellness), which are available for review on the District’s website. [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D) Students and their parents are encouraged to review this Policy and Administrative Regulation closely, as it contains information, guidelines, and limitations on matters such as fundraisers at school involving food, classroom/school celebrations, and homemade food brought into school for sharing with others.
ELECTRONIC DEVICES AND CELL PHONES

The District and Radnor Middle School acknowledge that students often bring various personal, family-owned electronic devices to school. These devices include, but are not limited to, cell phones, smart phones, netbooks, tablets, iPads/iPods, Touch devices, and eReaders. *

All personal electronic communication devices are only permitted for use before and after school, unless permitted by individual teachers during their classes for instructional purposes. **OTHERWISE, THE PERSONAL ELECTRONIC COMMUNICATION DEVICES SHOULD BE TURNED OFF AND KEPT IN THE STUDENT'S LOCKER UNLESS PERMITTED FOR USE IN A CLASS FOR INSTRUCTIONAL PURPOSES.**

Students who violate this policy will have their device confiscated and turned into the Attendance Office. The device will be returned to the student at the end of the day. Repeated problems will result in the parent being responsible to pick up the device prior to the end of a Radnor Middle School day.

Use of Personal Electronic Communication Devices in Class

At the discretion of individual teachers, students are permitted to use these devices for instructional purposes that do not disrupt the classroom and in ways that are consistent with the District’s Acceptable Use Policy 815
https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#

Students who bring a personal electronic device are reminded that they are not permitted to record or photograph or video others unless directed by a teacher as part of an educational assignment and receive permission from the subject. Devices are to be turned off and put away during tests and assessments, unless directed otherwise by the classroom teacher. Personal electronic devices may not be used in hallways or bathrooms or other locations where there is an expectation of personal privacy. Students who need to contact a family member or parent must do so through the Main Office. The District is not liable for the loss, theft, damage, or unauthorized use of personal electronic devices or are any district personnel permitted to provide tech support for these devices.

Personal Electronic Communication Devices and Field Trips

Permission may be granted for student use of personal music devices while on a field or class trip with the expressed permission of the chaperoning teacher(s). Students are responsible for the safekeeping of all personal possessions while on any trip and must follow the district’s Social Media-Employee and Student Use Policy. Please refer to Policy #829 regarding the use of personal electronic communication devices.
https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D#

For more information on RTSD’s Social Media Policy and additional resources, please visit http://bit.ly/rtsdsocialmedia.
HALLS AND STAIRWELLS

Student Behavior Expectations
Responsible Hallway and Stairwell Behavior

1. Students will walk on the right side when moving through hallways and stairwells.
2. Students will use a normal speaking voice and appropriate language. To speak to someone down the hall, students will go to him or her rather than shout.
3. Students will keep hands, feet, and objects to themselves.
4. During class time, students must have a pass to be in the hallways.
5. No food or drink is permitted in the hallways or stairwells. Exceptions will be made for teacher- or team-organized special events.
6. When addressed by a staff member, students will stop and speak respectfully with that person.
7. Students will walk in the stairwells, taking steps one at a time. No jumping or sliding is permitted.
8. Students have a responsibility to keep the hallways and stairwells free of litter and graffiti.
9. Students will keep lockers clean and in good order. Locker decorations must be in good taste. Only stickers that are removable are allowed inside the locker door. Writing in or on lockers is not acceptable.
10. Students will close lockers quietly. Only Radnor Middle School issued locks may be used.
11. Upon departing the school at the end of the school day, students may also use the back stairwell and the back-lobby doors connecting with the bus loop.

RESTROOMS

Student Behavior Expectations
Responsible Restroom Behavior

1. Students are expected to use the rest rooms during passing times and lunch. In an emergency during class time, students will get a bathroom pass from the teacher.
2. Students have a responsibility to keep the rest rooms clean and free of litter and graffiti.
3. Students are to report problems or concerns about the rest rooms immediately to a teacher or administrator.
4. Students will wash their hands and use proper hygiene.
ASSEMBLIES

Student Behavior Expectations

Auditorium Assemblies

1. Students will walk into the auditorium quietly, following teacher direction, and will sit in their assigned seats.
2. Students will attend to the program, seated upright, with their feet on the floor and their hands kept to themselves.
3. Students will show consideration or applause to the performers at the appropriate times.
4. Students will remain seated and listen to teacher’s directions for dismissal.
5. In emergencies during the program, students will exit and enter using the designated doors.

LIBRARY

Staff

Librarian: Catherine Horan (x7313)
Library Clerk: Joanne Lawson (x7313)

Library Rules

- To provide a quiet atmosphere for academic work, please keep your voice down when talking.
- Candy, food, gum, and beverages are not allowed in the library.
- When using computers, students should adhere to the school district’s Acceptable Use Policy.

Library Services

- The library is open to students every school day from 7:25 a.m. to 2:40 p.m.
- There are 28 computers available for student use. There are color and black and white laser printers available. Students are asked to only print what they need.
- A scanner is available for student use.
Borrowing Materials

- Books may be borrowed for a two-week period (10 school days). Students will be charged a replacement fee for any lost items.
- Overdue notices are distributed to students via team teachers. If, after repeated attempts, the book has not been returned, the librarian may send a notice home to enlist the parent’s/guardian’s help. Students will be required to pay a replacement fee for any lost items.
- A book may be renewed if it is not on hold for another student. To renew a book, you must bring the book to the library.
- Magazines may be borrowed for a period of three (3) school days. Students will be charged $3.00 for any lost magazines.
- A student may only have four (4) items checked out at a time.
- Borrowing privileges will be suspended if a student has overdue items or fines.

Library Passes

- Any student wishing to come to the library during class time must obtain a pass from their teacher.
- Students who would like to come to the library during lunch must obtain a pass from one of the faculty proctors and sign out on the sheet provided. Students are encouraged to come to the library during lunch to take care of any library business, do school work, or spend time reading. Students who choose to come to the library during lunch will be dismissed from the library at the end of the lunch period.
- Upon entering the library, students must sign in and leave their pass at the front desk. When leaving the library, students must have their pass signed by library staff.
- Each student must have their own pass.

FIRE DRILLS

Fire drills are conducted regularly to practice for the safe evacuation of students and school personnel in the event of an emergency. Drills must be taken seriously. Students must report to a designated area, as directed by their teacher.

- Students in classes will exit the building as directed by their teacher and according to the sign displayed over the classroom door. All staff and students must be at a safe distance from the main building.
- Students and staff in wheelchairs or requiring any special assistance will report to the nearest designated stairwell. All stairwells have “area of refuge” panels. The staff or
student can press a button at any landing not accessible to the outside doors and they will be lit up on a panel in the main office. They can wait in the stairwell location for rescue and will be contacted via the speaker in the panel by the emergency responders when they arrive to the site. Special procedures will be developed to meet individual needs.

- Students must be silent to hear any emergency directions.
- If a fire alarm sounds while students are in the hallway, they are to exit immediately using the nearest safe stairwell.
- Any student not in his/her assigned class when a fire alarm sounds will report immediately to the nearest designated area.
- If the alarm sounds during a time when students are unassigned (e.g., before advisory, during lunch, or special activities, etc.), students will go immediately and silently to the nearest exit and report to the nearest designated area.
- After the “all clear” signal, students will return in a line with their class to the building as directed by their teachers. Students will continue to maintain silence to hear directions.

**LOCK-DOWN DRILLS**

In some types of crises, it may be necessary to implement a temporary “Lock Down” to protect students and staff. RMS has Lock-Down drills as recommended by RTSD Office of Operations. **Level One** Lock-Down drills require all exterior doors to be locked and regular school operations continue without any disruption. **Level Two** Lock-Down drills, however, require exterior and interior doors to be locked. Students are to remain in their classrooms for a designated period.

**ROLES AND RESPONSIBILITIES - PARENTS**

Parents are critical members of the school community. Parents are encouraged to visit the school often. By working together, parents and school staff help each student learn behaviors that will enhance the student’s self-concept as well as increase opportunities for academic success. Parents need to develop a partnership with the school to help each child grow academically, socially, and emotionally.

To ensure a successful educational experience for Radnor students, it is imperative that parents:

- Model appropriate behavior for their children.
- Be good listeners – to students, staff, administrators, and other parents.
- Stress the importance of honesty.
- Encourage children to keep open lines of communication with their parents and with school personnel, such as counselors, to share information which may be troublesome.
- Set up systems at home to foster student organization and responsibility for schoolwork.
• Ensure that students eat breakfast and arrive at school on time.
• Monitor children’s after-school activities to ensure a structured after-school environment.
• Continue to reinforce the social skills program taught in the elementary schools.
• Support the Radnor Middle School ban on profane language or derogatory language that targets religious, racial, or ethnic groups.
• Act to ensure that their children are helping to keep Radnor Township safe.
• Ensure that children dress in accordance with the Radnor Middle School dress code.
• Interact with their children in a manner consistent with school guidelines.
• Network with other grade-level parents.
• Keep an open mind when contacted regarding behavioral issues and be willing to work cooperatively with the school.
• Support the school staff in their efforts to help children learn more appropriate alternate behaviors.
• Monitor the child’s use of the Internet, telephone, and other electronic media.
• Develop consistent guidelines and expectations that are developmentally appropriate for their child and his/her friends.
• Sign a contract with the school indicating their support of this plan.

PARENTAL CONCERNS

It is the philosophy of Radnor Middle School that a problem concerning a teacher or team should be solved at the closest level to the student. A parent concern involving a teacher should begin with a parent/teacher conference either in person, via email, or by phone. If the parent is not satisfied with the outcome of such a conference, the parent should speak with the child’s counselor to discuss the problem.

If neither of these actions resolves the concern, the parent should call the principal’s secretary to schedule a meeting including the parent, the teacher, and the appropriate grade-level administrator principal.

Communication between the home and the school is vital to the success of individual students and to the program of Radnor Middle School. Do not hesitate to call and express questions or concerns.

For additional information regarding how to present a request, suggestion or complaint concerning district personnel, programs, or operations of the district, please refer to Board Policy 906 (Public Complaints), https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D
EMERGENCY SCHOOL CLOSINGS

Parental Responsibility in Emergency School Closings

When weather conditions appear to be such as to cause closing schools early, parents are urged to expect such action in order that they may be at home to receive the children when they arrive. In cases where this is not possible, plans should be made with neighbors to take care of the children upon their arrival at home. If parents normally meet a child when he/she gets off the bus or has a long distance to walk at the end of the bus route, it is very important that parents make suitable plans for such a child in case of inclement weather.

If you wish to drive your child home, meet him/her at the bus stop. Do not drive all the way to school and create additional problems for police and school officials.

Hazardous Conditions Developing During the Day

When the weather conditions warrant doing so, the decision to close schools will be made as early as possible. The time the schools will close will depend on weather conditions. Bus drivers, teachers, and students will be notified immediately of the decision. Such a decision will be broadcast on local TV and radio stations and on the local cable system. The code for Radnor schools is 457. The Radnor Township School weather and emergency line is (610) 688-8104.

Hazardous Conditions Developing During the Night

Heavy snowfall or other serious weather conditions at night may make it necessary to close schools the following day or to delay the opening of schools by two hours. Call the school district weather and emergency line for updated school closings: (610) 688-8104 or listen to the local media. Additional information is also included on the school and district websites.

VISITORS

The District’s Board Policy regarding school visitors is available for review (Board Policy and Administrative Regulation 907 – School Visitors) https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D
All visitors are required to sign in at the school's main office and present a valid government-issued identification, which will be validated through a state database system. A visitor badge will be provided to the visitor, which must be worn in a visible manner for the duration of the visit. Upon completion of the visit, the individual must sign out in the main office and dispose of the badge. The visitor badge is valid only for the duration of that visit. Any visitor on school property who has not registered at the school's main office is trespassing. The individual will be asked to return to the school's office to register or else will be asked to leave immediately. If any visitor refuses to leave school property when asked to do so or
creates a disturbance, the principal or designee may request aid from law enforcement agencies to remove the individual.

Parents who wish to talk with a teacher must call in advance for an appointment. Parents interested in visiting the school or attending classes should call the office in advance so that a schedule can be prepared and teachers notified.

Students within the district or from other districts are not permitted to visit school unless the principal grants an advance request after agreement with teachers whose classes are to be visited. Requests must be in writing from the parent of the Radnor student, and they must have prior approval by the principal. There may be times when visitations may be inappropriate. No student visitors are permitted at school parties or dances.

**HEALTH**

**ALL GRADE 6 STUDENTS ARE REQUIRED TO SUBMIT A PHYSICAL EXAM FORM WITH IMMUNIZATION RECORD**

**ALL GRADE 7 STUDENTS ARE REQUIRED TO SUBMIT A DENTAL FORM**

The District's health policies and guidelines are developed in accordance with the school laws and regulations of Pennsylvania. The primary purpose of school health services is to advance the overall health and well-being of our students to support learning and academic success.

The office of the school nurse is located on the main floor (Room 107). The school nurse is available during the school day to provide routine and emergency health care. In case of illness or injury, students are to report to the Nurse’s Office. If the nurse is not available, students should report to the Main Office.

Students must have a pass from a teacher to visit the school nurse. Students may not go to the nurse’s office between classes. Students are to go to their scheduled class and ask that teacher for a pass to the nurse.

The nurse will schedule, supervise, and assist in various health examinations and tests as required by law. These include height, weight, vision, and scoliosis screenings. Referrals are provided for those students in need of further care or evaluation.

**The nurse will dispense medication only when parents give signed permission on the standard emergency card.** If students must take prescribed or over-the-counter medication, other than those listed on the emergency card, they should obtain a request form from the nurse or health services web page, have it completed by parents and physicians, return it to the nurse, and give the medication to the nurse in the original prescription container.
Students must report personal injury occurring at school to the nurse on the day of the injury.

**IMMUNIZATIONS**

**MANDATED VACCINATION REQUIREMENTS**

Proof of immunization means a written record showing the dates (month, day, year) your child was immunized. Information on required school immunizations/vaccinations can be found on the Pennsylvania Department of Health’s website at https://www.health.pa.gov/topics/Documents/School%20Health/SIR8.pdf.

Information on exemptions from these requirements that may be available to students can be found in Board Policy and Administrative Regulation 203 (Communicable Diseases and Immunization), which can be found on the District’s website. [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D)

If you have questions regarding immunization requirements, please talk to your school certified school nurse.

**ADMINISTRATION OF MEDICATION**

Unless specifically authorized by Board Policy, students are not permitted to carry or self-administer medication at school, on school vehicles, or at school sponsored activities on or off school property. This includes both prescribed and over the counter medicines (Tylenol, Advil, etc.). Students who need to take medication during school, at any school-sponsored activity, or on a conveyance providing transportation to or from a school or school-sponsored activity shall consult Board Policy and Administrative Regulation 210 (Use of Medications), which is available on the District’s website. [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D)

**CHILD ABUSE**

The reporting of suspected child abuse shall be in accordance with the procedures outlined in Board Policy and Administrative Regulation 806 (Reporting Child Abuse), which is available for review on the District’s website. [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D)
FORGOTTEN ITEMS

Parents should refrain from bringing to school items forgotten at home. RMS promotes student responsibility, which should come with maturity. If an item is brought for a student, the student is expected to check for it between classes in the Main Office or Attendance Office. Our policy on items delivered is to minimize any class disruption during the student day. The items that are made a delivery priority are:

- Eyewear
- Medicine (to the nurse)
- Lunch

It cannot be guaranteed that the student will pick it up. It is understood that 6th grade is a time of transition therefore; dropped off 6th grade items are given extra consideration. As the school year progresses, the frequency of forgotten items should diminish. By 8th grade, the expectation is that the students will not be notified unless the item is one of three listed above. This will greatly assist in the transition to Radnor High School and greater independence.

LOST AND FOUND

Lost and found items, such as clothing and notebooks, are located just outside the Attendance Office. Fragile or valuable items are brought to the office where they may be identified and claimed. If not claimed, items will be sent to local charity organizations. Students are asked to mark all belongings with their names in permanent ink. Valuables and large amounts of money should not be brought to school.

VALUABLES

The school discourages students from bringing valuable items, such as expensive jewelry, electronic items, or money to school. If students choose to bring such items, they do so at their own risk. The school cannot guarantee or provide for the security of these types of items.

FIELD TRIPS

Teams, as well as elective classes, often plan educational activities away from the school campus. Costs for field trips are kept to a minimum, but should any hardship be posed by the monetary requirement, please contact your child’s counselor. Students are expected to behave in an exemplary manner while on field trips. Denial of participation in a field trip or special program
may result if the student cannot handle the unstructured nature of such activities. Repeated behavior referrals may result in an exclusion from a school trip or activity. Parents should contact the school nurse prior to the field trip if their child requires medication or has a medical need (Reference School Board Policy # 121 – Curriculum-Related Field Trips).

https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D

### STUDENT AWARDS

Every year in the month of June, many Radnor Middle School 8th graders are recognized for their outstanding achievements in an assortment of areas at the school's annual Eighth Grade Awards Ceremony. Below are the areas of achievement and recognition:

**17th Senatorial District Citizenship Award**

- DAR Citizenship Award
- American Legion Award
- American Mathematics Award
- NCTE Award
- National Council of Jewish Women
- PTO Service Award
- Music Awards
- Lois Adams Award
- Ryan Spiess Award
- Robert E. Reeser Award
- Dr. Gary G. Kime Faculty Award
- Walter E. Katuzny Award
- Emerson “Chief” Metoxen Award
- World Language Awards
President’s Awards for Academic Excellence

William F. Laffey Community Spirit Award

Patricia E. Lee Literacy Award

George W. Mitchell Award

Ann Marie Lord Award

Kaela Stuard Award
**ANNUAL NOTIFICATION OF RIGHTS PERTAINING TO STUDENT RECORDS**

**Student Records**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. Please refer to Board Policy and Administrative Regulation 216 (Student Records), which are accessible on the District’s publicly accessible website at [https://www.rtsd.org/](https://www.rtsd.org/) or by contacting the District at the above address and phone number for specifics of the District’s procedures including but not limited to the classification, maintenance, destruction, and disclosure of student records. A summary of these rights follows:

(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the record (s) they wish to inspect. The principal will arrange for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or in violation of the student’s right to privacy.

Parents or eligible students may ask the District to amend a record that they believe inaccurate, misleading, or in violation of the student’s right to privacy. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading, or in violation of the student’s right to privacy.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, teacher, or support staff member (including health or medical staff and law enforcement unit personnel); a Board member; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a
disciplinary or grievance committee, or assisting another school official in performing their tasks.

A contractor, consultant, volunteer, or other party to whom the District has outsourced District services or functions may be considered a school official under certain circumstances.

A school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibility.

The District discloses educational records without consent to officials of other agencies or institutions that have requested the records and in which the student attends or seeks or intends to enroll so long as the disclosure is for purposes related to the student’s enrollment or transfer upon conditions as specified in FERPA and in District regulation. A student is considered to attend an agency or institution if the student is either enrolled in or receives services from the agency or institution.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202

**Directory Information**

FERPA requires the District, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, the District may disclose appropriately designated information (known as "directory information") without your written consent, unless you notify the District in writing within 20 days of the date you receive this notice that you do not want any or all those types of information about the student designated as directory information. Directory information includes the following information relating to a student: the student’s family members' name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Directory information may be disclosed for purposes beneficial to the student and the District only with the approval of the District Superintendent or designee. A parent or eligible student may not use the right above to opt out of directory information disclosures to prevent an educational agency or institution from disclosing or requiring a student to disclose the student’s name, identifier, or institutional e-mail address in a class in which the student is enrolled.
Annual Notice of Special Education Services

The Annual Notice of Special Education Services is posted in the Delaware County Daily Times prior to the beginning of each school year in August. A full copy of this posting, also called the Child Find Notice, is available in the front foyer of the Radnor Township School District Administration Building and the Office of Student Services at 610-688-8100, x6071.

The Radnor Township School District provides – without cost to parents – screenings, evaluations, appropriate programs, and services to all students thought to be exceptional and in need of specially designed instruction, from age 5 through the end of the school year that the student turns age 21. These programs and services are made available to children who meet the qualifications of being a student with mental retardation, hearing impairments, including deafness, speech or language impairments, visual impairments, including blindness, emotional disturbance, multiple disabilities, orthopedic impairments, autism, traumatic brain injury, other health impairments, and specific learning disability.

School-age children who do not meet the eligibility criteria outlined above may be eligible for special protections and for adaptations and accommodations in instruction, facilities, and activities under the Americans with Disabilities Act. Children are entitled to such protections, adaptations, and/or accommodations if they have a diagnosed mental or physical disability that substantially limits or prohibits participation in or access to an aspect(s) of the school program.

Public schools must educate children to the maximum extent appropriate in the regular education setting, and the children must receive instruction that conforms as much as possible to the instruction received by non-disabled students. Depending on the nature and severity of the disability, Radnor Township School District can provide programs and services beginning in the least restrictive environment to the most restrictive setting; in the one of the following.

- The public school the child would attend if not disabled
- An alternative regular public school, either in- or outside of the district
- A special education program or center operated by a public-school entity
- An approved private school or other private facility licensed to serve children with disabilities
- A residential school
- An approved out-of-state program
- In the home
The school district has established procedures to search out children who may qualify for special services. These procedures are to identify children with disabilities to provide them with a free, appropriate public education, and include ongoing group and individual student screenings, parent referrals, teacher referrals, and school team referrals. Information about students with disabilities is collected and maintained by the school district. However, personally identifiable information on all children is confidential and protected by the school district’s Policy and Procedure on Student Records.

Screening activities conducted by the district may include, but are not limited to:

- Ongoing analysis of the student’s response to instruction and to statewide and district-wide assessments
- Team-based baseline assessment and analysis of the child’s response to individualized academic or behavioral intervention over a period of up to 60 days in response to a request by the child’s teacher, parent, or other concerned school personnel
- Health screenings

Special education services are provided according to the primary educational needs of the child and not the category of disability. The type of educational services available include:

- Learning support
- Life skills support
- Emotional support
- Deaf or hearing-impaired support, blind, or visually impaired support, physical support, autistic support
- Multiple disabilities support
- Related services, such as speech and language support, occupational therapy, physical therapy, nursing services, audiologist services, counseling, and family training.

Children of preschool age (ages 3 to 5) are served by the Delaware County Intermediate Unit (610-938-9000) in a variety of home- and school-based programs that consider the chronological and developmental age and primary needs of the child. As with school-age programs, preschool programs must ensure that, to the maximum extent appropriate, children with disabilities are educated with non-disabled peers.

For further information regarding the Child Find process and related parent rights and protections, or other student services or special education information, please contact the Director of Student Services and Special Education of the Radnor Township School District at 610-688-8100, x6071.
SECTION VI:
APPENDIX
RADNOR TOWNSHIP
SCHOOL DISTRICT POLICIES
The Radnor Township School District Board Policies and Administrative Regulations are located on-line: [https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D](https://go.boarddocs.com/pa/radn/Board.nsf/goto?open&id=B59Q36674B4D). Students are required to adhere to all Board Policies and Administrative Regulations applicable to students. Some of the most commonly referred to Board Policies and Administrative Regulations applicable to students are listed below.

- 203 - Communicable Diseases and Immunization
- 204 - Attendance
- 210 - Use of Medications
- 216 - Student Records
- 218 - Student Discipline
- 218.1 - Weapons
- 218.2 - Terroristic Threats
- 218.3 - Code of Student Conduct
- 220 - Student Expression/Distribution and Posting of Materials
- 221 - Dress and Grooming
- 222 - Use of Tobacco and Electronic Smoking Products
- 223 - Use of Bicycles and Motor Vehicles
- 226 - Searches
- 227 - Controlled Substances/Paraphernalia
- 233 - Suspensions and Expulsions
- 235 - Student Rights/Surveys
- 247 - Anti-Hazing
- 248 - Unlawful Harassment
- 249 - Anti-Bullying
- 272 – Student Wellness
- 806 - Reporting Child Abuse
- 808 - Food Services (Meal Charge Policy)
- 810 - Transportation
- 815 - Acceptable Use of Internet and Network Resources
- 815.1 - Social Media – Employee and Student Use
- 829 - Personal Electronic Communication Devices